

AGENDA
Irving City Council Regular Meeting
Thursday, June 7, 2018 at 7:00 PM
City Hall, First Floor, Council Chambers
825 W. Irving Blvd., Irving, Texas 75060

Organizational Service Announcements

Invocation

Pastor Andrew Jackson, West Irving Church of God in Christ

Pledge of Allegiance

Proclamations and Special Recognitions

Citizens' Forum

Citizens are invited to speak for three (3) minutes on matters relating to City government and on items not listed on the regular agenda.

Public Hearing: Items 1 through 55

CITY COUNCIL AGENDA

- 1 City Operations Update**
- 2 Public Hearing - Public Hearing on the 2018-19 City of Irving Fiscal Year Budget**
Administrative Comments
 1. This item is recommended by the Financial Services Department.
 2. In accordance with Fiscal Year 2018-19 Budget Calendar, public hearings have been scheduled for June 7, 2018 and June 28, 2018 City Council meetings.
 3. Notice of the public hearings have been published in the City Spectrum and on the City's website.

This meeting can be adjourned and reconvened, if necessary, the following regular business day.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 551.087 of the Texas Government Code.

This facility is physically accessible and parking spaces for the disabled are available. Accommodations for people with disabilities are available upon request. Requests for accommodations must be made 48 hours prior to the meeting. Contact the City Secretary's Office at 972-721-2493 or Relay Texas at 7-1-1 or 1-800-735-2988.

4. Public comments can also be made through the city website.

Recommendation

Input be taken under advisement.

CONSENT AGENDA

- 3 Approving Work Session Minutes for Wednesday, May 02, 2018**
- 4 Approving Regular Meeting Minutes for Thursday, May 03, 2018**
- 5 Approving Budget and Strategic Plan Meeting Minutes for Wednesday, May 16, 2018**
- 6 Resolution - Approving an Interlocal Agreement for School Resource Officers Between the City of Irving and the Carrollton-Farmers Branch Independent School District (CFB ISD) to Maintain the School Resource Officer Program at CFB ISD Campuses Located in the City of Irving**

Administrative Comments

- 1. This item is recommended by the Police Department. It supports Strategic Objective No. 4.1: Safeguard public safety, security and health.
- 2. **Impact:** This agreement will provide security and peace officer services to protect Carrollton - Farmers Branch ISD (CFB ISD) property and the safety and welfare of CFB ISD students and personnel.
- 3. This is an annual agreement which takes effect August 1, 2018, and will continue for additional one-year terms until terminated by either party, but not before August 1, 2019.
- 4. The Carrollton – Farmers Branch Independent School District shall pay the City 50% of the costs for two School Resource Officers’ salaries, retirement, health insurance, workers compensation insurance, and unemployment insurance. The City’s portion is estimated at \$87,822.00, not including overtime. The funds are available in the Police Department budget.
- 5. Payments will be in three equal payments as compensation due on December 1, April 1, and August 1, in each year which this agreement is effective.

Recommendation

The resolution be approved.

7 Resolution - Approving an Interlocal Cooperation Agreement Between the Department of Public Safety and the City of Irving on Behalf of the Irving Police Department Regarding Weight Enforcement of Commercial Vehicles

Administrative Comments

1. This item is recommended by the Police Department. It supports Strategic Goal No. 4.1: Safeguard public safety, security and health.
2. **Impact:** This Interlocal Agreement (ILA) is entered between the City of Irving on behalf of the Irving Police Department (IPD) and the Texas Department of Public Safety (Department) to renew the existing weight enforcement certification.
3. Participation in this ILA allows the IPD to engage in weight enforcement activities of commercial motor vehicles in the City of Irving.
4. This item requires no funding.

Recommendation

The resolution be approved.

8 Resolution - Approving First Amendment to Interlocal License Agreement Between City of Irving and Irving Independent School District for the Installation and Maintenance of Playgrounds on School Property

Administrative Comments

1. This item is recommended by the Parks and Recreation Department.
2. **Impact:** Approval of this First Amendment to the Interlocal License Agreement with Irving Independent School District (IISD) will allow the City of Irving (COI) to install and maintain playground improvements on school grounds that are available to both the students of IISD and the residents and visitors of COI.
3. IISD and COI initially entered into a License Agreement dated December 8, 1997, whereby IISD granted COI the right to use and develop District property for neighborhood playgrounds.
4. COI installed and maintains playground improvements at M.C. Lively Elementary School, Sally B. Elliott Elementary School, and A.S. Johnston Elementary School that continue to benefit both the students of IISD and the residents and visitors of COI.
5. COI desires to replace certain existing playground improvements with new equipment and will continue maintaining the permitted park improvements.
6. There is no funding requirement for this item.

Recommendation

The resolution be approved.

9 Resolution - Approving an Amendment to the Congregate Meals Agreement Between the City of Irving and Visiting Nurses Association to Provide Meals at the Heritage Senior Center in an Amount Not to Exceed \$60,000.00

Administrative Comments

1. This item is recommended by the Parks and Recreation Department.
2. **Impact:** Approval of this Amendment will allow program participants at Heritage Senior Center to continue receiving daily nutritional meals and services at no cost to the participant.
3. The Amendment extends the original agreement dated October 1, 2014, between the City of Irving and The Visiting Nurses Association, to continue providing meals at the same rate as FY2017-18, \$3.80 per meal, for the period of October 1, 2018 through September 30, 2019.
4. The nutritional service provided by The Visiting Nurses Association is an important component to improve the quality of life for our senior citizens.
5. There were 13,599 meals served in FY2015-16 and 14,624 served in FY2016-17.
6. Reimbursement for the cost of these meals is funded by Title III state funding obtained through a grant from Dallas Area Agency on Aging, a Dallas County entity.
7. Funding in the amount of \$60,000 will be available in the Miscellaneous Grants Fund subject to Council approval of the FY2018-19 Other Grants Fund budget.

Recommendation

The resolution be approved.

10 Resolution - Approving a Special Event License Agreement Between the City of Irving and Rain Scott Investments LLC, for Use of Land Located at 520 E. Las Colinas Boulevard for the 2018 Canal Fest and Independence Day Fireworks Show Events

Administrative Comments

1. This item is recommended by the Parks and Recreation Department.
2. **Impact:** Approval of this Special Event License Agreement will allow the City of Irving use of the land located at 520 E. Las Colinas Boulevard for event attractions and attendees at the 2018 Canal Fest and Independence Day Fireworks Show events, which is necessary to host these programs.

3. This will be the first Special Event License Agreement executed with Rain Scott Investments LLC regarding use of this property for special events.
4. City Council has approved funding to support the expansion and enhancements to citywide special events.
5. There is no funding requirement for this Special Event License Agreement.

Recommendation

The resolution be approved.

11 Resolution - Approving a Special Event License Agreement Between the City of Irving and Canal Centre Investors LLC for Use of the Parking Garage Located at 400 E. Las Colinas Boulevard for City Festival Parking at the 2018 Canal Fest, Independence Day Fireworks Show, and Laughs by the Lake Events

Administrative Comments

1. This item is recommended by the Parks and Recreation Department.
2. **Impact:** Approval of this Special Event License Agreement with Canal Centre Investors LLC will allow the City of Irving to utilize the garage located at 400 East Las Colinas Boulevard to provide event attendee parking for the Canal Fest, Independence Day Fireworks Show, and Laughs by the Lake events, which is necessary to host these programs.
3. This will be the first Special Event License Agreement executed with Canal Centre Investors LLC for the use of this property for event attendee parking.
4. City Council has approved funding to support the expansion and enhancements to citywide special events.
5. There is no funding requirement for this Special Event License Agreement.

Recommendation

The resolution be approved.

12 Resolution - Awarding a Contract to Garland/DBS, Inc., in the Amount of \$162,404.00 for Roof Replacement and Repairs at the Twin Wells Golf Course Clubhouse, Cart Barn, Tournament Pavilion, and Maintenance Building Facilities

Administrative Comments

1. This item is recommended by the Parks and Recreation Department.
2. **Impact:** This project will provide new roofs for Twin Wells Golf Course's Clubhouse, Cart Barn and Tournament Pavilion and repairs to the Maintenance Building's metal roof structure.
3. The roof replacement on the Clubhouse, Cart Barn, and Tournament Pavilion will include demolition of the existing roofs and installation of laminated shingle roofs with a 30-year manufacturer warranty, as well as removal and replacement of all fascia boards and replacement of wood decking as necessary once exposed.
4. The roof repairs on the Maintenance Building will include installation of a new metal R-Panel sheet to waterproof skylight areas, gutter replacement, new downspouts and pipe boots.
5. This project utilizes the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with Cobb County, Georgia and the U.S. Communities Government Purchasing Alliance, Contract MICPA # 14-5903.
6. Funding in the amount of \$162,404.00 is available in the Parks Non-Bond CIP Fund.

Recommendation

The resolution be approved.

13 Resolution - Approving Change Order No. 1 to Fleetwood Services, Inc., in the Amount of \$70,595.00 for the Twin Wells 18 Hole Golf Course, Driving Range and Putting Green Renovation Project

Administrative Comments

1. This item is recommended by the Capital Improvement Program Department. It supports Strategic Objective 2.5 – Support strategic investments in city facilities.
2. **Impact:** This change order will provide alternate bid items that were included in the original bid proposal along with additional items that were unforeseen and needed to be addressed with the remaining project funding.
3. **This item will be presented to the Transportation and Natural Resources Committee on June 6, 2018.**

4. Remaining funds have been identified within the project budget to allow for the following items to be included:
 - installation of bunker liner fabric
 - removal and replacement of various portions of damaged concrete cart path
 - increase the installation rate of Tiff Eagle grass sprigs from 35 bushels to 65 bushels per 1000 sf
 - removal of one (1) additional acre of brush and trees
 - installation of additional drain pipe
 - installation steel reinforced cart path in drainage way between holes 13 and 14
 - installation steel reinforced headwall in drainage way between holes 13 and 14
5. This change order #1, when added to the total spent to date, will not exceed the spending cap as set forth by the City Council.
6. Staff has negotiated a fair and reasonable price for this change order. This change order increases the contract by 3.5% and 0 calendar days.
7. Funding in the amount of \$70,595.00 is available within the Park Bond Fund.

Recommendation

The resolution be approved.

14 Resolution - Receiving the Confirming Audit for the Entertainment Venue Project

Administrative Comments

1. This item is recommended by the Financial Services Department and City Manager's Office.
2. **Impact:** The city's external audit firm has confirmed that the ARK Group of Irving, Inc.'s Company Contribution to the Entertainment Center Project Costs less the TIF Reimbursement exceeds the City's Construction Contribution in accordance with the applicable agreements. Upon the completion of the Project by the Company and

the satisfaction of all conditions precedent of the TIF Reimbursement Agreement, the Company will be eligible for reimbursement in an amount not to exceed \$44,000,000. Receipt of this audit does not constitute an acceptance of the entertainment center or approval of any TIF Reimbursement.

3. The Development Agreement and TIF Reimbursement Agreement between the city and the ARK Group require an audit (Confirming Audit) to be performed within 60 days after the Company satisfies Completion Conditions. Completion Conditions were satisfied on February 10, 2018.
4. The purpose of the Confirming Audit is to confirm that the Company Contribution equals or exceeds the City Construction Contribution at the time of the satisfaction of Completion Conditions. The City Construction Contribution is composed of Bond Proceeds, Additional Brimer HOT Revenues, and TIF Reimbursement, totaling \$80,648,923.
5. The city contracted with Weaver and Tidwell, LLP (Weaver) to perform the Confirming Audit.
6. Throughout the construction of the project, the city received invoices and draw requests from the ARK Group. City staff reviewed each draw request and associated invoices to confirm all costs were eligible under the agreements and that the work associated with the invoices had been performed. Costs were tracked by type and eligibility by staff as each draw request was received and reviewed.
7. Weaver reviewed invoices and draw requests for work performed on or before February 10, 2018. They requested proof of payment (cancelled checks, wire transfer information, or confirmation of contractors/subcontractors) for invoices and draw requests. They documented the paid and to be paid expenditures in accordance with the agreements and generally accepted accounting principles. Weaver performed the agreed upon audit procedures.
8. The results of the Confirming Audit (as of February 10, 2018) are:

Total Entertainment Center Costs (paid and to be paid):	\$165,946,802
Less Bond Proceeds	(\$35,048,923)
Less Additional Brimer HOT Revenues	(\$1,600,000)
Less TIF Reimbursement	<u>(\$44,000,000)</u>
Equals total Company Contribution less TIF Reimbursement	\$85,297,879

9. The Company Contribution less the TIF Reimbursement is \$85,297,879, which is greater than the City's Construction Contribution of \$80,648,923.
10. Because the Company Contribution less the TIF Reimbursement is greater than the City's Construction Contribution, the ARK Group is eligible to receive up to \$44,000,000 in TIF Reimbursement. To receive the \$44,000,000 in TIF Reimbursement, the Company must complete the Project and satisfy all conditions precedent in the TIF Reimbursement Agreement.

11. The resolution receives the Independent Accountant's Report on Applying Agreed Upon Procedures, prepared by Weaver. Receipt of this audit does not constitute an acceptance of the entertainment center or approval of any TIF Reimbursement.

Recommendation

The resolution be approved.

15 Resolution - Ratifying Expenditure for Costs Related to the Levy Open Space Tract in Amount of \$19,541

Administrative Comments

1. This item is recommended by the Financial Services Department.
2. Impact: Ratification of the additional legal and closing costs related to the Levy open space tract is required as the actual total expenditures related to the purchase have exceed the amount originally approved by Council.
3. The increase in legal fees and closing costs is due to tax requirements requested by the seller, title issues, and postponement of the closing date by the seller.
4. The resolution approving the purchase of the Levy open space tract approved an estimated purchase price for land of \$5,467,342. The final purchase price for the land was \$3,021 lower than estimated.
5. The resolution also approved a not to exceed amount related to closing costs and legal fees of \$25,000. The legal fees associated with the open space purchase exceed the budget of \$15,000 by \$17,341 for a total amount of \$32,341. The closing costs associated with the open space purchase exceed the budget of \$10,000 by \$2,200 for a total amount of \$12,200.
6. Staff seeks Council ratification of the added expenditure of \$19,541.
7. The TIF Board ratified the added expenditure of \$19,541 at their May 15, 2018 meeting.
8. A budget adjustment has been requested on this agenda in the net amount of \$16,520, as the final purchase price of the land was \$3,021 below estimates.
9. Funding in the amount of \$16,520 is available in the TIF Project Fund balance.

Recommendation

The resolution be approved.

16 Resolution - Awarding a Contract to A & M Construction and Utilities, Inc., in the Amount of \$472,866.00 for the N Story Road Wastewater Improvements Project

Administrative Comments

1. This item is recommended by the Capital Improvement Program Department. It supports Strategic Objective 2.4 – Maintain and extend water, wastewater and storm water systems.
2. **Impact: This service contract will be utilized as part of the Road to the Future Program.** This project will replace the wastewater main along the west side of North Story Road, which is part of the priority replacements for the Water Utilities Department.
3. **This item will be presented to the Transportation and Natural Resources Committee on June 6, 2018.**
4. This project includes reconstruction of commercial concrete driveway approaches on the west side of North Story Road as part of the Road to the Future program.
5. Bids were received from three bidders and a fourth bidder was declared non-responsive for not using the City Bid Bond Form. A & M Construction and Utilities, Inc., submitted the lowest responsive responsible bid of \$472,866.00. This is \$86,029.00 (18.19%) below the funding allocated for this project.
6. Minority and/or Women-owned Business (M/WBE) participation in this award is 100%.
7. Funding in the amount of \$401,096.00 is available within the Sanitary Sewer Bond Fund and funding in the amount of \$71,770.00 is available within the Street Improvement Bond Fund.

Recommendation

The resolution be approved.

17 Resolution - Awarding a Contract to A & M Construction and Utilities, Inc., in the Amount of \$985,193.80 for the Fair Oaks, Westwood, Mistletoe & Cherrywood Wastewater Improvements Project

Administrative Comments

1. This item is recommended by the Capital Improvement Program Department. It supports Strategic Objective 2.4 – Maintain and extend water, wastewater and storm water systems.

2. **Impact: This service contract will be utilized as part of the Road to the Future program.** This project will replace the wastewater mains along Fair Oaks Drive, Westwood Drive, Mistletoe Drive and Cherrywood Court which are part of the priority replacements for the Water Utilities Department.
3. **This item will be presented to the Transportation and Natural Resources Committee on June 6, 2018.**
4. This project includes full width reconstruction (street, sidewalks and driveway approaches) of Cherrywood Court as part of the Road to the Future program.
5. Bids were received from five bidders and a sixth bidder was declared non-responsive for not using the City Bid Bond Form. A & M Construction and Utilities, Inc. submitted the lowest responsive responsible bid of \$985,193.80. This is \$164,189.20 (16.7%) below the funding allocated for this project.
6. Minority and/or Women-owned Business (M/WBE) participation in this award is 100%.
7. Funding in the amount of \$733,470.80 is available within the Sanitary Sewer Bond Fund and funding in the amount of \$251,723.00 is available within the Street Improvement Bond Fund.

Recommendation

The resolution be approved.

18 Resolution - Ratifying Change Orders No. 26 - 51 and Ratifying Expenditure of \$1,046,810.16 Made to Motorola Solutions Inc. for the Citywide Communication Infrastructure Project

Administrative Comments

1. This item is recommended by the Information Technology and Finance Departments.
2. **Impact:** Ratifying these change orders and payment will administratively complete the citywide radio and fiber optic project with Motorola, as the work has been completed.
3. On December 8, 2011, the City Council awarded the Citywide Communication Infrastructure Project in the amount of \$20,141,700.68. Previous change orders added \$3,181,978.17 to the contract bringing the total contract cost to \$23,323,679. Each resolution contained reference to specific budget accounts for these expenditures.

4. The combination of Change Order No. 26 through No. 51 will credit a total of (\$1,231,439.18) to the original contract and Change Orders 1-25 of \$23,323,679. This results in a final contract value of \$22,092,240, which the City has paid 100%. This resolution ratifies these change orders.
5. Through a budget transfer within the Technology Fund and within the IT Department in the General Fund, the final payment, within the authorized amount, was made. This resolution ratifies the expenditure from those accounts.
6. The table below shows change orders 26 through 51 with an item description and amount:

Change Order #	Description	Amount
26	Fire dispatch add electric feed from UPS panel - (\$1,176.47 value added)	\$0.00
27	A/C Circuits for waveguide dehydrators - (\$3,529.41 value added)	\$0.00
28	Additional PTP800i hardware and services (\$45,608.25 value added)	\$0.00
29	Add Fiber Repair - ICTN Lateral (Carport Construction)	\$35,779.63
30	Credit - Remove (11) Manholes (added in Change Order #06)	(\$117,750.88)
31	Add MacArthur Blvd Bridge Attachment	\$41,911.08
32	Add 2nd Fiber Path Splicing - VVMA and Rock Island	\$11,948.93
33	Add AIS Server for redundant voice logger (33,605 cost/value add)	\$0.00
34	Add Federal Signal Warning Siren Upgrade to add RS232 ports	\$28,142.86
35	Add (45) APX6500 Mobiles and Accessories for PD & FD	\$272,380.70
36	Add (15) Spare APX6500 Mobiles and Accessories for PD & FD	\$90,665.00
37	Credit for (15) MW810 workstation hardware - sales credit	(\$93,951.00)
38	Add PTP Dish Repositioning at Urban Towers (\$7,291.76 value add)	\$0.00
39	Add (505) XP Remote Speaker Mics and (100) 5313 earpieces	\$87,287.50
40	Credit (2) of 16 Fire Station Alerting installs and (2) FSA Relays	(\$19,812.04)
41	Credit for incomplete configuration of Telephone Interconnect	(\$3,496.95)
42	Credit for (1) of 2 ISSI software license	(\$76,703.20)
43	Credit Installs: (21) MW810's; (46) VML700 modems; (50) LTE USB Dongles	(\$50,007.02)
44	Add Training adjustments for LMR training course scope changes	\$49,810.00
45	Add Reconfiguration of PTP network Ethernet link to FT. Worth for DSR	\$22,357.14
46	Add Replacement BDA (Axell Wireless) TDMA compatible	\$10,454.67
47	Add Services to Install Affiliation Display and Zone Watch licenses	\$1,511.36
48	Credit for Reducing Change Order #18 to 5 total (VML700 LTE Modems)	(\$15,366.76)
49	Contract Adjustment for LTE delay	\$0.00
50	Credit for APX400 Subs - Remove (331) APX4000	(\$344,852.20)

	and (154) APX6000	
51	Remove LTE Equipment and Services	(\$1,161,748.00)
Change Orders #26 through 51 Total		(\$1,231,439.18)

Recommendation

The resolution be approved.

19 Ordinance - Amending Article III of Chapter 2 of the Code of Civil and Criminal Ordinances of the City of Irving, Texas, Concerning the Sale, Exchange, and Abandonment of Real Property of the City; Providing an Effective Date; and Providing a Severability Clause

Administrative Comments

1. This item has been recommended by the Capital Improvement Program Department and City Manager’s Office.
2. **Impact:** The current ordinance allows the City Council to sell, exchange, or abandon city-owned property in accordance with state law with an additional requirement for an interested party to submit an application to purchase the property. The amendment removes the additional requirement for the City to receive an application by an interested person or legal entity prior to the sale, exchange, or abandonment of city-owned property. Additionally, it establishes the severability of the ordinance, so that if any section, subsection, clause, or phrase is declared to be invalid, the same shall not affect the validity of any other portion of the ordinance.
3. Currently, the city’s Code of Civil and Criminal Ordinances requires that the city comply with state law when selling, exchanging, or abandoning city-owned property and adds an additional step requiring an interested party to file an application prior to sale of the property.
4. The recommended ordinance amendment removes the additional requirement for an interested party to file an application, allowing the City Council to take official action to bid, engage a broker, or otherwise sell city-owned property in accordance with state law without having to receive an application from an interested party in advance.
5. The recommended amendment will allow the city to expediently sell, exchange, or abandon city-owned property that is not needed for current or future public purposes, including land bank property.

Recommendation

The ordinance be adopted.

20 Resolution - Approving the Conveyance of Property at 411 S. Delaware to Operation Finally Home and Authorizing a Development Agreement for the Construction of a Home to be Provided to a Wounded, Ill, or Injured Veteran

Administrative Comments

1. This item is recommended by the Planning and Community Development department.
2. **Impact:** This action will provide a housing opportunity for a wounded, ill, or injured veteran in Irving.
3. The City of Irving currently owns a vacant lot at 411 S. Delaware, which would be conveyed to Operation Finally Home for the construction of a single family home for a deserving veteran.
4. Operation Finally Home is a national nonprofit organization established in 2005 that brings together a network of experienced home builders, building suppliers, and supporters to provide custom-built mortgage-free homes to wounded, ill, and injured veterans, the widows of the fallen, and their families. According to their 2016 annual report, Operation Finally Home has completed or planned 218 homes in 33 states.
5. Representatives of Operation Finally Home recently contacted the City of Irving about identifying a possible location on which they could build a home for a veteran. Staff took them on a walking tour of various lots owned by the City in the Heritage Crossing area. The Operation Finally Home representatives chose 411 S. Delaware as the preferred lot.
6. Initial plans indicate the constructed home would be approximately 2,098 square feet with four bedrooms, two bathrooms, and a two-car garage. Final plans have not yet been completed.
7. Veterans who receive a new home from Operation Finally Home are selected through a lengthy vetting process that begins with working with medical case managers, recovery care coordinators, the Veterans Administration, and others to identify and recommend suitable candidates. Each potential recipient completes an application package that includes information about their military service, their injuries or illness, and other personal challenges that they face as a result of their injury or illness. Operation Finally Home reviews the applications, and with some input from the home builder, selects the veteran and the family that will receive the home.
8. A key factor considered in making the decision is whether the veteran and the family is able to accept the responsibilities of home ownership. According to the Operation Finally Home Operations Handbook, "the gift of a home is intended to be a blessing to the veteran, not a burden." Other factors considered include accessible medical care, schools, and whether the veteran and family has a support system of family and friends in the area.

9. Veterans who receive a home sign a written agreement to stay in the home for a minimum of 5 years. After that time, they are able to sell the home on the open market. Otherwise, the home reverts to Operation Finally Home. Should a veteran pass away before the end of the 5-year period, the spouse and children are allowed to remain in the home per the original agreement.
10. Should the veteran encounter difficulties maintaining the home, or making insurance or utility payments, Operation Finally Home provides assistance either directly or through one of their donor partners. Operation Finally Home veteran affairs team members stay in regular contact with all recipients long after the dedication of their homes.
- 11. The Planning and Development Committee recommended approval of this proposal at its April 5, 2018 meeting.**

Recommendation

The resolution be approved.

21 Resolution - Approving an Agreement with Housing Channel, Inc., to Redevelop Six Properties in the Amount of \$900,992.00

Administrative Comments

1. This item is recommended by the Planning and Community Development Department.
2. **Impact:** This project will promote the creation of affordable housing opportunities in Irving.
3. The City of Irving currently owns lots at 505 S. Britain Road, 509 S. Britain Road, and 326 Hastings Street, which would be conveyed to Housing Channel, Inc., for the demolition of the three existing houses and construction of three new affordable homes. Home Investment Partnerships (HOME) funds will be used for the demolition, construction of the homes, and a developer's fee. Housing Channel, Inc., will provide some funding for the construction and any associated development costs such as designs and plans.
4. In addition to the demolitions and the construction of the three new homes, Housing Channel, Inc., will acquire three additional properties from throughout the city for rehabilitation or new construction of affordable housing. HOME funds will provide for the acquisition costs and a developer's fee. Housing Channel, Inc., will fund the construction of the homes.

5. Newly constructed homes will each be three bedroom, two bath, two-car garage units with an average square footage of 1,438 and will sell for \$150,000.00 apiece. Homes that will be acquired and rehabilitated will be sold for \$175,000.00 apiece and will be a minimum of three bedrooms, two baths each.
6. Housing Channel, Inc., is an organization with over twenty five years of experience in the development of affordable housing. Housing Channel has primarily completed projects in Tarrant County but has also completed projects in the DFW area such as in Plano and Dallas. The organization's references from other communities were strong, and the organization has a robust financial position and real estate portfolio. Housing Channel, Inc., meets the Community Housing Development Organization (CHDO) certification, and the project meets HOME project underwriting requirements.
7. This agreement is consistent with the City's goals and objectives for affordable housing as set forth in both the 2014-2019 Consolidated Plan and the Imagine Irving Comprehensive Plan.
8. **The Housing and Human Services Board approved this proposal at its May 18, 2018 meeting.**
9. **The City Council Planning and Development Committee recommended approval of the transfer of the three Heritage Crossing properties in order to create affordable housing at its May 3, 2018 meeting.**
10. Funding in the amount of \$900,992.00 is available in the CHDO Reserve budget within the Home Investment Partnerships Grant Fund.

Recommendation

The resolution be approved.

22 Resolution - Approving the Award of Section 108 Guarantee Loan Funds from the United States Department of Housing and Urban Development in the Amount of \$3,359,000.00

Administrative Comments

1. This item is recommended by the Planning and Community Development department.
2. **Impact:** The receipt of these funds will allow for the expansion of Georgia Farrow Recreation Center.
3. On February 1, 2018, the Irving City Council (RES-2018-42) authorized staff to apply for funding through the Section 108 Guarantee Loan program. On May 16, 2018, staff was informed that the United States Department of Housing and Urban Development (HUD) had approved its application for funding.

4. Funds will be utilized to expand Georgia Farrow Recreation Center by over 11,000 square feet and to make certain improvements including the construction of shower/locker room facilities, adding a gym, access improvements for disabled customers, and improvements to parking.
5. The Section 108 Guarantee Loan will be repaid through annual allocations of the City's Community Development Block Grant (CDBG) allocation. In addition, the City of Irving will be required to pay a fee of 2.365% of the principal amount and will be paid through CDBG funds.

Recommendation

The resolution be approved.

Bids & Purchasing Items

Items 23 - 39

23 Resolution - Approving a Vendor/Member Contract Pursuant to a Cooperative Purchasing Agreement between the City of Irving and Gametime/Total Recreation Products, Inc., for As-Needed Purchases of Playground Equipment & Field Lighting Products & Installation in an Amount Not To Exceed \$700,000.00 through the State of Texas Local Government Statewide Cooperative Purchasing Program (BuyBoard)

Administrative Comments

1. This item is recommended by the Parks & Recreation Department and the Financial Services Department – Purchasing Division.
2. **Impact:** Establishment of a Vendor/Member contract between the City of Irving and Gametime/Total Recreation Products, Inc., for the utilization of BuyBoard Contract No. 512-16 for Parks & Recreation Equipment & Field Lighting Products & Installation which expires on September 30, 2018, will allow the city to obtain playground products and installation under the best possible terms and conditions for the city.
3. Approval of this contract supports as-needed purchases of playground components, installation services and surfacing to ensure that Parks & Recreation facilities are equipped with safe and necessary components for our customers.
4. The attached quotes which total the amount of \$671,800.91 will represent the first purchases to be made under this contract. The additional funding available will be used for as-needed purchases for infrastructure items at the A.S. Johnston and M.C. Lively Elementary School sites.

5. Funding in the amount of \$700,000.00 is available in the Park Improvement Bond Fund.

Recommendation

The resolution be approved.

24 Resolution - Approving a Three-Year Master Agreement between the City of Irving and Gabriel, Roeder, Smith & Company (GRS) in the Average Annual Amount of \$18,800.00 for Other Post Employment Benefit (OPEB) Actuarial Services through the North Texas SHARE Program Administered by the North Central Texas Council of Governments (NCTCOG)

Administrative Comments

1. This item is recommended by the Financial Services Department.
2. **Impact:** Effective with Fiscal Year 2018, the City is required to implement Governmental Accounting Standard Board (GASB) Statement 75, Accounting and Financial Reporting for Postemployment Benefits Other than Pensions which requires the city to report/recognize the entire OPEB liability in the financial statements rather than in the footnotes. Utilization of the NCTCOG agreement with GRS provides cities within the state with access to high-quality, low-cost actuarial valuations in order to meet this requirement.
3. In January 2017, NCTCOG issued a Request for Proposals through the North Texas SHARE Program for actuarial services which provides a standard contract that can be used for all local government participants, resulting in a contractual relationship between the actuary and the individual governments for shared services for an initial six year period allowing for a minimum of three valuations. The contract includes two two-year renewal options subject to NCTCOG approval.
4. NCTCOG selected GRS as the firm most capable of providing cities within the state with access to high quality, low cost actuarial valuations and executed a Master Agreement through the North Texas SHARE Program which will expire on June 30, 2023.
5. Funding for the Calendar Year 2017 actuarial study is available in the Non-Departmental budget within the General Fund, while funding for studies for Calendar Years 2019 and 2021 will be adjusted to the Consumer Price Index and is subject to budget appropriation. Based upon historical data, the estimated cost of each of these studies is provided below.
6. Because this contract runs from June 2018 through June 2023, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year's additional purchases and the total contract award amount is not exceeded.

Vendor	Contract Term	Total Est. Expenditure	Fiscal Year(s)
Gabriel, Roeder, Smith & Company	6/8/18 - 6/30/23	\$18,200.00	2017-18
		\$18,750.00	2019-20
		\$19,450.00	2021-22
TOTAL		\$56,400.00	

Recommendation

The resolution be approved.

25 Resolution - Approving a Vendor/Member Contract Pursuant to a Cooperative Purchasing Agreement between the City of Irving and McMillan James Equipment Company in the Estimated Amount of \$195,000.00 for Service and Repairs of Pumping Systems and Equipment through The Interlocal Purchasing System (TIPS) Program Administered by the Region VIII Education Service Center

Administrative Comments

1. This item is recommended by the Parks & Recreation Department, the Building & Equipment Services Department – Facilities Division, and the Financial Services Department – Purchasing Division.
2. **Impact:** Establishment of a Vendor/Member Contract between the City of Irving and McMillan James Equipment Company for utilization of TIPS Contract No. 170201 for service and repair of pumping systems and equipment, which expires on April 26, 2019 will allow the city to procure these goods and services under the best possible terms and conditions for the city.
3. Approval of this contract supports service and repairs of various park facilities pumping systems and the Dectron indoor pool dehumidifier unit located at Heritage Senior Center. Utilization of this contract will enable both departments to respond in a timely and efficient manner when repairs or service is required.
4. Funding for Fiscal Year 2017-18 is available in the Parks & Recreation and Building & Equipment Services Department budgets within the General Fund, while funding for Fiscal Year 2018-19 is subject to budget appropriation.
5. Because this contract runs from June 2018 through April 2019, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year’s additional purchases and the total contract award amount

is not exceeded.

Vendor	Contract Term	Total Estimated Amount	Fiscal Year(s)
McMillan James Equipment Company	6/8/18 – 4/26/19	\$ 60,000.00	2017-18
		\$135,000.00	2018-19
TOTAL		\$195,000.00	

Recommendation

The resolution be approved.

26 Resolution - Approving a Vendor/Member Contract Pursuant to a Cooperative Purchasing Agreement Between the City of Irving and Longhorn, Inc., for As-Needed Purchases of Irrigation Supplies, Maintenance Equipment, and Parts in the Estimated Amount of \$150,000.00 through the State of Texas Local Government Statewide Cooperative Purchasing Program (BuyBoard)

Administrative Comments

1. This item is recommended by the Parks & Recreation and Fire Departments and the Financial Services Department – Purchasing Division.
2. **Impact:** Establishment of a Vendor/Member Contract between the City of Irving and Longhorn, Inc., for utilization of BuyBoard Contract No. 529-17 which expires on May 31, 2019, will allow the city to purchase irrigation supplies, maintenance equipment and parts under the best possible terms and conditions for the city.
3. Approval of this contract supports as-needed purchases of irrigation supplies, maintenance equipment, and parts through the designated BuyBoard contract for the specified contract term.
4. Irrigation parts and supplies will be used to make repairs to irrigation systems in parks, medians, recreation centers and multiple city buildings maintained by Parks & Recreation. Maintenance equipment, parts and supplies are used for the repair of mowers, string trimmers, edgers, blowers and other groundskeeping equipment utilized by Parks & Recreation staff and the Fire Department will be purchasing grounds maintenance equipment.
5. Funding for Fiscal Year 2017-18 is available in the Parks & Recreation and Fire Department budgets within the General Fund, while funding for Fiscal Year 2018-19 is subject to budget appropriation.

- Because this contract runs from June 2018 through May 2019, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year's additional purchases and the total contract award amount is not exceeded.

Vendor	Contract Term	Total Estimated Amount	Fiscal Year(s)
Longhorn, Inc.	6/8/18 – 5/31/19	\$ 45,000.00	2017-18
		\$105,000.00	2018-19
TOTAL		\$150,000.00	

Recommendation

The resolution be approved.

27 Resolution - Approving and Accepting the Bids of Interline Brands, Inc., and MedWaste Solutions, Inc., in the Total Estimated Amount of \$153,951.43 for the Purchase of Janitorial Supplies

Administrative Comments

- This item is recommended by the Parks & Recreation and Building & Equipment Services Department – Facilities Division.
- Impact:** These janitorial supplies will provide City departments with items needed to maintain a safe and healthy atmosphere. Group I includes paper products such as paper towels and toilet tissue; Group II includes conventional janitorial supplies such as brushes, mops, soaps, all-purpose cleaners, bug spray, gloves, etc.; Group III provides environmentally friendly janitorial supplies; and Group IV provides non-stock janitorial items that can be purchased directly by City departments.
- This award establishes an annual contract for the continuation of providing janitorial supplies. This contract is subject to two one-year renewal options.
- M/WBE participation in this award is 100%.
- Funding for Fiscal Year 2017-18 is available in various departmental budgets within various funds, while funding for fiscal year 2018-19 is subject to budget appropriation.
- Because this contract runs from June 2018 through May 2019, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year's additional purchases and the total contract award amount

is not exceeded.

Vendor	Group	Contract Term	Estimated Expenditures FY 2017-18	Estimated Expenditures FY 2018-19	Total Estimated Expenditure
Interline Brands, Inc.	I & III	6/8/18 – 5/31/19	\$26,666.16	\$ 52,332.33	\$ 78,998.49
MedWaste Solutions, Inc.	II & IV		\$25,317.65	\$ 49,635.29	\$ 74,952.94
TOTAL			\$51,983.81	\$101,967.62	\$153,951.43

Recommendation

The resolution be approved.

- 28 Resolution - Approving Addendum No. 1 to Renew the Contract with Weaver and Tidwell, L.L.P., (Weaver), in the Total Estimated Amount of \$197,850.00 for Professional Auditing Services Relating to Fiscal Year Ending September 30, 2018 and to Add Additional As-Needed Services in an Amount Not to Exceed \$70,000.00**

Administrative Comments

1. This item is recommended by the Financial Services Department.
2. **Impact:** Providing audited financial statements is required by City Charter and is necessary to meet bond covenants and provide financial information to the City’s citizenry. The additional as-needed services requested as part of this renewal process will allow agreed-upon procedures for services to be provided related to the ARK Group and internal audit projects.
3. Weaver is a Texas-based firm which has been serving Texas clients for over 65 years. The team assigned to the City of Irving has extensive specific governmental audit experience and has performed well during the initial three-year contract term.
4. This renewal establishes the continuation of a contract to provide professional auditing services. The original contract was awarded to the firm scoring the highest points through a request for proposals process. The current contract term expires June 30, 2018. This is the first of two one-year renewal options, and the fees associated with this renewal were established at the time of contract award.
5. In addition, approval is requested for the following additional services:
 - Testing compliance with contracts and assisting with internal audit projects

on an as-needed basis for which a specific scope of work will be developed and approved by the City prior to work commencing in an amount not to exceed \$20,000.00

- Testing of compliance with contracts between the City and ARK Group of Irving, Inc., upon receiving specific direction from the City with regard to the particular compliance to be tested in an amount not to exceed \$50,000.00
6. Funding for Fiscal Year 2017-18 is available in the Non-Departmental Budget within the General Fund and in the Entertainment Venue Fund, while funding for Fiscal Year 2018-19 is subject to budget appropriation.
 7. Because this contract runs from July 2018 through June 2019, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year's additional purchases and the total contract award amount is not exceeded.

Vendor	Services	Contract Term	FY 2017-18 Est. Expenditure	FY 2018-19 Est. Expenditure	TOTAL	Fund(s)
Weaver & Tidwell, L.L.P.	Professional Auditing Services	7/1/2018 – 6/30/2019	---	\$197,850.00	\$197,850.00	General
	Internal Audit Projects		\$ 5,000.00	\$ 15,000.00	\$ 20,000.00	
	Compliance Audits – Entertainment Venue		\$12,500.00	\$ 37,500.00	\$ 50,000.00	Entertainment Venue
TOTAL			\$17,500.00	\$250,350.00	\$267,850.00	

Recommendation

The resolution be approved.

29 Resolution - Approving and Accepting the Bid of Irving Red Wing Shoe Store, Inc., in the Total Estimated Amount of \$72,900.00 for Work Boots for Field Employees

Administrative Comments

1. This item is recommended by Financial Services Department – Purchasing Division and Human Resources Department – Risk Management and Benefits Division.

2. **Impact:** Work boots are worn by employees in Departments with field operations to help prevent injuries. Specific exposures have been assessed to provide the best foot protection for employees working in those operations. This type of personal protective equipment improves the safety for these employees.
3. Departments using the protective footwear include Water Utilities, Solid Waste Services, Parks & Recreation, Traffic & Transportation, and other general government departments.
4. This award establishes an annual contract for the continuation of providing work boots. The award is for one year with two one-year renewal options.
5. Funding Fiscal Year 2017-18 is available in various departmental budgets within various funds, while funding for Fiscal Year 2018-19 is subject to budget appropriations.
6. Because this contract runs from June 2018 through May 2019, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year's additional purchases and the total contract award amount is not exceeded.

Vendor	Contract Term	Total Estimated Amount	Fiscal Year(s)
Irving Red Wing Shoe Store, Inc.	6/8/18 – 5/31/19	\$18,225.00	FY 2017-18
		\$54,675.00	FY 2018-19
TOTAL		\$72,900.00	

Recommendation

The resolution be approved.

30 Resolution - Approving a Vendor/Member Contract Pursuant to a Cooperative Purchasing Agreement between the City of Irving and Star Wellness in the Total Estimated Amount of \$104,000.00 for Biometric Screening through the City's Interlocal Cooperative Purchasing Agreement with the City of Euless

Administrative Comments

1. This item is recommended by the Human Resources Department and the Financial Services Department – Purchasing Division.

2. **Impact:** Establishment of a Vendor/Member Contract between the City of Irving and Star Wellness for utilization of City of Euless Wellness Services Agreement, which expires on September 30, 2018, will allow the city to obtain biometric screening services under the best possible terms and conditions for the city.
3. Biometric screening provides city employees with feedback on potential health issues thereby promoting healthy lifestyle choices, improving quality of life, and lowering employee and city insurance costs and reducing lost work time. The cost of annual biometric screening under this contract is \$58.00 per employee.
4. Approval of this item establishes an annual contract for the continuation of providing biometric screenings to city employees.
5. Funding is available in the Self-Insurance Fund.

Vendor	Contract Term	Total Estimated Amount	Fiscal Year(s)
Star Wellness	6/8/18 – 09/30/18	\$104,000.00	2017-18

Recommendation

The resolution be approved.

31 Resolution - Renewing the Licensing and Related Services Agreement with Midwest Tape, LLC, in the Total Estimated Amount of \$100,000.00 for the hoopla digital Delivery Platform

Administrative Comments

1. This item is recommended by the Library Services Department.
2. **Impact:** Use of the *hoopla digital* delivery platform supports the needs of library patrons by providing 24/7 access to hundreds of thousands of movies, television programs, full music albums, eBooks, and eAudiobooks for checkout which may be accessed through personal digital devices such as smart phones, tablets, e-readers and computers. *hoopla digital* is one of several electronic content services provided to supply library customers with a wide variety of electronic publications and media. Multiple digital vendors are required, as each service covers a limited number of publishers, types of content, formats or supported end-user devices.
3. The circulation of digital content continues to increase as the public gains more access to internet service and personal devices. *hoopla digital* provides a unique service model allowing an unlimited number of circulations per licensed copy which is then available to be borrowed by an unlimited number of individual patrons simultaneously, so all titles are always available. This model allows a vast choice of

titles for patrons with a 'pay per circulation' average cost currently at \$2.04 per item checked out.

4. Renewal of this licensing and servicing agreement provides for the continuation of *hoopla digital* services. The current agreement expires July 31, 2018.
5. Funding for Fiscal Year 2017-18 is available in the Library Services Department budget within the General Fund, while funding for Fiscal Year 2018-19 is subject to budget appropriation.
6. Because this contract term runs from August 2018 through July 2019, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year's additional purchases and the total declared spending amount is not exceeded.

Vendor	Remaining Contract Term	Total Est. Expenditure	Fiscal Year(s)
Midwest Tape, LLC	8/1/18 – 7/31/19	\$ 14,000.00	2017-18
		\$ 86,000.00	2018-19
TOTAL		\$100,000.00	

Recommendation

The resolution be approved.

32 Resolution - Approving Supplemental Agreement No. 1 to the Professional Services Agreement between the City of Irving and Terracon Consultants, Inc., in the Total Estimated Amount of \$150,000.00 for Environmental Assessment Services

Administrative Comments

1. This item is recommended by the Capital Improvement Program Department (CIP).
2. **Impact:** This contract for environmental assessment services is necessary to ensure compliance with state and federal environmental regulations when acquiring, remediating, and/or demolishing property.
3. **This item will be discussed at the Transportation & Natural Resources Committee on June 6, 2018.**
4. The services provided by this contract are utilized by various departments including CIP (includes Real Estate), Economic Development, Planning and Community

Development (Housing & Human Services), Building Services, Parks & Recreation, and Code Enforcement. Services are authorized on a project-by-project basis within a specific scope, upon verification of available project funding.

5. Known projects utilizing this contract include, but are not limited to, Lively Armory, 129 Main Street Art Gallery, Las Colinas Dog Park and Delaware Creek Trail Connector.
6. CIP, who has recently taken over management of this contract, is recommending a four month contract extension as outlined in Supplemental Agreement No. 1. If approved, this extension will begin on June 27, 2018 and will expire on October 26, 2018 or when a new contract can be awarded (whichever is sooner) in order to maintain the city’s regulatory compliance.
7. Terracon Consultants, Inc., is willing to accept the contract extension with all pricing, terms, and conditions remaining the same as the current contract which expires on June 26, 2018, ensuring no increases during the extension period. The extension will provide the opportunity for CIP to issue a new request for qualifications for these services, perform a thorough review of responses, and have adequate time to present a recommendation for award of a new contract to the Irving City Council for approval.
8. Funding for Fiscal Year 2017-18 is available in various departmental budgets within various funds, while funding for Fiscal Year 2018-19 is subject to budget appropriation.
9. Because this contract runs from June 2018 through October 2018, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year’s additional purchases and the total contract award amount is not exceeded.

Vendor	Contract Term	Estimated Expenditures	Fiscal Year(s)
Terracon Consultants, Inc.	6/27/18 – 10/26/18	\$112,500.00	2017-18
		\$ 37,500.00	2018-19
Total Estimated Expenditures		\$150,000.000	

Recommendation

The resolution be approved.

33 Resolution - Renewing the Annual Contract with Teague, Nall and Perkins, Inc., in an Amount Not to Exceed \$150,000.00 for Surveying and Platting Services

Administrative Comments

1. This item is recommended by the Capital Improvement Program Department.
2. **Impact:** Surveying and platting services provide topographic surveying for projects, platting of city owned property, preparing survey metes and bounds, exhibits for right-of-way and easement acquisitions, and determination of city limit boundaries. This contract will be utilized when in-house survey staff does not have the resources or expertise to perform the necessary survey work.
3. **This item will be discussed during the Transportation and Natural Resources Committee meeting on June 6, 2018.**
4. Utilization of these services has averaged \$51,765.40 annually over the past five fiscal years. Current projects utilizing this contract include, but are not limited to, the Levy project, Bridges and Campion Hollows, Road to the Future and Water and Wastewater projects.
5. This renewal establishes the continuation of an annual contract to provide surveying and platting services. The original contract was awarded as the result of a negotiated agreement with the respondent receiving the highest evaluation criteria score through a Request for Qualifications process. This is the first two-year renewal. The current contract expires July 21, 2018.
6. Funding for Fiscal Year 2017-18 is available within various project funds, while funding for Fiscal Years 2018-19 and 2019-20 is subject to budget appropriation.
7. Because this contract runs from July 2018 through July 2020 it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year's additional purchases and the contract total amount is not exceeded.

Vendor	Contract Term	Estimated Expenditure	Fiscal Year(s)
Teague Nall & Perkins, Inc.	7/22/18 – 7/21/20	\$ 15,625.00	2017-18
		\$ 75,000.00	2018-19
		\$ 59,375.00	2019-20
TOTAL NOT TO EXCEED AMOUNT		\$150,000.00	

Recommendation

The resolution be approved.

34 Resolution - Renewing the Annual Contract with Ace Pipe Cleaning, Inc., in an Amount Not to Exceed \$750,000.00 for Annual Storm & Wastewater Systems Cleaning, Inspection & Reporting

Administrative Comments

1. This item is recommended by the Capital Improvement Program (CIP) Department.
2. **Impact: This contract supports the Road to the Future project.** This contract provides for cleaning and inspection of existing storm and wastewater mains. It will also allow for verification of the condition of newly installed mains and identification of any pipe joint separations or sags that may be present within a gravity line, thus ensuring the longevity of the city's infrastructure.
3. **This item will be presented to the Transportation and Natural Resources Committee on June 6, 2018.**
4. Services under this contract will help identify unforeseen issues with existing wastewater and/or storm water pipes. They will also be utilized during the design process for replacement projects to assess the condition of the existing pipe material and to assist engineering staff in determining the best method of pipe replacement. Issues that can be determined are: location of plugged gravity lines, silted-up storm laterals, locations of lateral sewer services within the main, and pipe condition to determine longevity.
5. The CIP Department provides internal design support for rehabilitation and/or replacement of existing storm and wastewater systems throughout the year. Water Utilities Department maintenance crews have been temporarily providing internal cleaning and inspection of these systems but they are not able to provide the volume of work needed by CIP. This annual contract will allow CIP staff to quickly respond to the needs of each project without negatively impacting Water Utilities maintenance crew schedules.
6. This renewal establishes the continuation of an annual contract for project-specific storm and wastewater systems cleaning, inspection and reporting. The current contract expires on June 30, 2018. This is the first of two one-year renewal options.
7. Department projections for this contract period include:
 - CIP – Wastewater, Storm associated with utility projects
10 projects were evaluated, total for storm and WW = \$225,000
 - RTTF
6 projects were evaluated, total for storm and WW = \$140,000
 - Streets
Miscellaneous for one (1) year = \$50,000

- MDU
Miscellaneous for one (1) year = \$100,000
- Water Utilities
Miscellaneous for one (1) year = \$75,000

8. In planning for Road to the Future projects, funding for Fiscal Year 2017-18 is available in Water Utilities, Traffic & Transportation and CIP departmental budgets within project-specific funds, while funding for Fiscal Year 2018-19 is subject to budget appropriation.
9. Because this contract runs from July 2018 through June 2019, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year's additional purchases and the total contract award amount is not exceeded.

Vendor	Contract Term	Total Est. Amount	Fiscal Year(s)
Ace Pipe Cleaning, Inc.	7/1/2018 – 6/30/2019	\$125,000.00	2017-18
		\$625,000.00	2018-19
TOTAL NOT TO EXCEED AMOUNT		\$750,000.00	

Recommendation

The resolution be approved.

35 Resolution - Renewing the Annual Contract with Hayden Consultants, Inc., in an Amount Not to Exceed \$600,000.00 for Sub-Surface Utility Exploration (Potholing)

Administrative Comments

1. This item is recommended by the Capital Improvement Program (CIP) Department.
2. **Impact: This contract supports the Road to the Future Project.** Potholing is used to locate existing underground dry utilities and City of Irving wet utilities. It provides the precise location horizontally and vertically to determine if there is an underground conflict with proposed water, wastewater, storm drainage pipes, or paving within an engineer-designed project within City of Irving rights-of-way for CIP.

3. **This item will be discussed at the Transportation & Natural Resources Committee on June 6, 2018.**
4. Utilization of these services has averaged \$92,625.00 annually over the past five fiscal years; however, usage during the upcoming renewal term is expected to increase significantly in order to support Road to the Future projects. Current projects utilizing this contract include, but are not limited to, Hard Rock Road, Nursery Road, Hawthorne Street, Abelia Street, Glenmore Street, Sheppard Street, Esters Road, and MacArthur Boulevard.
5. This renewal establishes the continuation of an annual contract to provide sub-surface utility exploration (potholing) services. The original contract was awarded as the result of a negotiated agreement with the respondent receiving the highest evaluation criteria score through a Request for Qualifications process. This is the first one-year renewal. The current contract expires July 31, 2018.
6. Funding for Fiscal Year 2017-18 is available in various project budgets within various funds, while funding for Fiscal Year 2018-19 is subject to budget appropriation.
7. Because this contract runs from August 2018 through July 2019 it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year's additional purchases and the contract total amount is not exceeded.

Vendor	Contract Term	Estimated Expenditure	Fiscal Year(s)
Hayden Consultants, Inc.	8/1/18 – 7/31/19	\$150,000.00	2017-18
		\$450,000.00	2018-19
TOTAL NOT TO EXCEED AMOUNT		\$600,000.00	

Recommendation

The resolution be approved.

36 Resolution - Approving a Vendor/Member Contract Pursuant to a Cooperative Purchasing Agreement between the City of Irving and Verizon Wireless in the Estimated Annual Amount of \$612,000.00 for Cellular and Wireless Data Services through the State of Texas Department of Information Resources (DIR)

Administrative Comments

1. This item is recommended by the Information Technology Department and the Financial Services Department – Purchasing Division.
2. **Impact:** Establishment of a Vendor/Member contract between the City of Irving and Verizon Wireless for utilization of Contract No. DIR-TSO-3415, Products and Related Services (Wireless Data, Wireless/Cellular Services), which expires on April 27, 2018, will allow the city to procure these services under the best possible terms and conditions for the city.
3. Cellular and wireless services enable emergency communication between Police, Fire and General Government field employees in addition to providing ongoing communication as employees perform their job duties and provide exceptional customer service.
4. Utilization of this DIR contract provides for the continuation of cellular and wireless services which are billed on a monthly basis for 1,362 devices, including smart phones, tablets, and internet air cards.
5. A Vendor/Member Contract was approved by Council on April 19, 2018 by RES-2018-145. However, revisions to Exhibit A associated with this agreement were subsequently submitted by the vendor and accepted by Risk Management and Legal.
6. The Vendor/Member Contract with revised Exhibit A is presented for approval in this agenda item.
7. Funding for Fiscal Year 2017-18 is available in the Information Technology Department budget within the General Fund, while funding for Fiscal Years 2018-19 and 2019-20 is subject to budget appropriation.
8. Because this annual contract runs from April 2018 through February 2020, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year's additional purchases and the total contract award amount is not exceeded.

Vendor	Contract Term	Total Est. Expenditure	Fiscal Year(s)
Verizon Wireless	4/28/18-4/27/20	\$ 255,000.00	2017-18
		\$ 612,000.00	2018-19
		\$ 357,000.00	2019-20
TOTAL		\$1,224,000.00	

Recommendation

The resolution be approved.

37 Resolution - Approving and Accepting the Bid of Berger Engineering Company in the Total Amount of \$131,405.00 for Replacement of Two Rooftop HVAC Units at Valley View Municipal Complex

Administrative Comments

1. This item is recommended by the Water Utilities Department.
2. **Impact:** Replacement of aging units will provide a more reliable and efficient heating, ventilation, and air conditioning (HVAC) system.
3. The existing units are 13 years old and require frequent maintenance and repairs to keep them functioning and maintaining cool temperatures at the Valley View Municipal Complex. A load study also revealed that the units would perform better if upsized from 35-ton to 40-ton units.
4. Services will include the removal of the existing units and the provision of equipment, materials, and labor to install two new 40-ton rooftop units.
5. M/WBE participation in this award is 100%.
6. Funding is available in the Water and Sewer System Fund.

Vendor	Qty	Description	Unit Price	Extended Total
Berger Engineering Company	2	Carrier Model 460-3-60 40 Ton Roof Top Unit and Installation	\$65,702.50	\$131,405.00

Recommendation

The resolution be approved.

38 Resolution - Approving the Purchase from Rush Truck Center of Texas, LP, for Four 2018 Peterbilt 567 Cab & Chassis with Heil 27-Yard Rear Loader Collection Bodies in the Total Amount of \$1,010,917.24 through the State of Texas Local Government Statewide Cooperative Purchasing Program (BuyBoard)

Administrative Comments

1. This item is recommended by the Solid Waste Services Department and approved by the Building & Equipment Services Department – Fleet Operations Division.
2. **Impact:** Replacement of aging vehicles and equipment will reduce downtime and provide departments with critical resources to maintain optimum services for the Irving community.
3. Purchase of this equipment will ensure that Solid Waste Services is able to maintain a high level of customer service for Irving residents.
4. These are budgeted replacements in accordance with the city’s equipment replacement policy for City Vehicle Tags No. 06183, a 2006 Sterling rear loader, No. 06190, a 2007 Sterling rear loader, No. 06191, a 2007 Sterling rear loader, and No. 06192, a 2007 Sterling rear loader. These purchases are supported by a Vendor/Member contract between the City of Irving and Rush Truck Center of Texas, LP, utilizing Buyboard Contract No. 521-16 for Vehicles, Heavy Duty Trucks, Police Motorcycles, Parts & Service Labor which was approved by Administrative Award No. 5784 on March 27, 2018. The contract will expire on November 30, 2018.
5. Funding is available in the Solid Waste Enterprise Fund.

Vendor	Qty	Item Description	Unit Price	Extended Total
Rush Truck Center of Texas, LP	4	2018 Peterbilt 567 Cab & Chassis with 27 CY Heil Rear Loader Collection Bodies	\$ 252,729.31	\$1,010,917.24

Recommendation

The resolution be approved.

39 Resolution - Approving Additional Funds for As-Needed Purchases from Siddons-Martin Emergency Group in the Estimated Amount of \$41,000.00 for Fire Apparatus Repairs and Original Equipment Manufacturer Optional (OEM) Parts

Administrative Comments

1. This item is recommended by the Building & Equipment Services Department – Fleet Services Division.
2. **Impact:** Approval of this additional funding amount will provide Fire Department vehicle repair and automotive parts allowing for enhanced Fleet Services operations.
3. **The need for additional funding was part of a briefing on Fire Department Apparatus Maintenance presented to the City Council Public Safety Committee at the February 15, 2018 meeting.**
4. Fleet Services declares total estimated spending for Fiscal Year 2017-18 in the amount of \$90,000.00 for Fire Apparatus as-needed repair, labor, OEM repair, parts, and OEM optional parts purchases with Siddons-Martin Emergency Group which is a single source.
5. Fleet Services has been using a purchase order authorizing single source purchases up to \$49,000.00. This additional funding requested in the amount of \$41,000.00 is for the repurposed Fire Blockade apparatus and overall Fire apparatus repair.
6. Funding for Fiscal Year 2017-18 is available in the Garage Fund.

Vendor	Contract Term	Total Estimated Amount	Fiscal Year(s)
Siddons-Martin Emergency Group	6/8/18 – 9/30/18	\$41,000.00	2017-18
TOTAL		\$41,000.00	

Recommendation

The resolution be approved.

End of Bids

40 Ordinance - Authorizing the Issuance of City of Irving, Texas, General Obligation Bonds, Series 2018; Awarding the Sale Thereof; Authorizing the Execution and Delivery of a Paying Agent/Registrar Agreement; Approving the Official Statement; Approving a Disclosure Counsel Engagement Letter; and Enacting Other Provisions Incident and Relating to the Subject and Purposes of This Ordinance

Administrative Comments

1. This item has been recommended by the Financial Services Department.
2. **Impact:** Approval of this Ordinance will provide financing for an array of public improvements including Streets, Storm Drainage, Parks, Public Safety, City Building Improvements and City-Wide Communications.
3. The total amount of the General Obligation bond sale will be approximately \$46,020,000. \$45,500,000 of the proceeds will be used to fund the capital infrastructure projects listed in Exhibit A. The remainder will be used for bond closing costs. The draft Bond Ordinance and Preliminary Official Statement are attached.
4. Standard and Poor's and Moody's affirmed the City's General Obligation AAA and Aaa bond ratings.
5. In an effort to seek the lowest cost to the City, the sale will be conducted on a competitive bidding basis.
6. Competitive bids will be submitted and opened on Thursday, June 7th. Final pricing and bond issue amounts will be determined at that time. The bids will be communicated to Council at their scheduled meeting the same evening. It is expected the bonds will be delivered to the City on July 5th.

Recommendation

The ordinance be adopted.

41 Ordinance - Providing for the Issuance of City of Irving, Texas, Waterworks and Sewer System New Lien Revenue Improvement Bonds, Series 2018; Authorizing the Execution and Delivery of a Paying Agent/Registrar Agreement; Approving the Official Statement; Approving a Disclosure Counsel Engagement Letter; and Enacting Provisions Incident and Relating to the Subject and Purposes of This Ordinance

Administrative Comments

1. This item has been recommended by the Financial Services Department.
2. **Impact:** Approval of the Ordinance will provide financing for Water and Wastewater

public improvements.

3. The total amount of bond sale will be approximately \$16,545,000. The Ordinance provides new money in the amount of \$16,310,000 for permanent improvements listed in Exhibit A. The draft Bond Ordinance and Preliminary Official Statement are attached.
4. Standard and Poor's and Moody's have rated these bonds AA+ and Aa2, respectively.
5. In an effort to seek the lowest cost to the City and take full advantage of the favorable interest rate environment, the sales will be conducted on a competitive bidding basis.
6. Competitive bids will be submitted and opened on Thursday, June 7th. Final pricing and bond issue amounts will be determined at that time. The bids will be communicated to Council at their scheduled meeting the same evening. It is expected the bonds will be delivered to the City on July 5th.

Recommendation

The ordinance be adopted.

42 Ordinance - Authorizing the Issuance of City of Irving, Texas, Tax Notes, Series 2018A; Awarding the Sale Thereof; Authorizing the Execution and Delivery of a Paying Agent/Registrar Agreement; Approving the Official Statement; Approving a Disclosure Counsel Engagement Letter; and Enacting Other Provisions Incident and Relating to the Subject and Purposes of This Ordinance

Administrative Comments

1. This item has been recommended by the Financial Services Department.
2. **Impact:** Approval of this Ordinance will provide financing for software and hardware required for the replacement of the Enterprise Resource Planning (ERP) System.
3. The total amount of the Tax Note will be approximately \$3,050,000. \$3,000,000 of the proceeds will be used to fund software and hardware for the ERP replacement also listed in Exhibit A. The remainder will be used for bond closing costs. The draft Bond Ordinance and Preliminary Official Statement are attached.
4. Standard and Poor's and Moody's affirmed the City's General Obligation AAA and Aaa bond ratings.
5. In an effort to seek the lowest cost to the City, the sale will be conducted on a competitive bidding basis.

6. Competitive bids will be submitted and opened on Thursday, June 7th. Final pricing and bond issue amounts will be determined at that time. The bids will be communicated to Council at their scheduled meeting the same evening. It is expected the bonds will be delivered to the City on July 5th.

Recommendation

The ordinance be adopted.

43 Ordinance - Budget Adjustment #4 to the 2017-18 Fiscal Year Budget

Administrative Comments

1. This item has been recommended by the Financial Services Department
2. A Budget Adjustment is needed in the TIF #1 Project Fund.
3. An adjustment has been proposed by city staff, and has been reviewed and recommended by Budget staff and Financial Services.

Recommendation

The ordinance be adopted.

INDIVIDUAL CONSIDERATION

44 Ordinance - Approving Residence Homestead Tax Exemption for Persons Disabled or Sixty-Five Years of Age or Older

Administrative Comments

1. This item is recommended by the Financial Services Department.
2. **Impact:** This ordinance will increase the residential homestead tax exemption amount for property owners who are either disabled or 65 years of age or older by \$10,000 from \$35,000 to \$45,000.
3. Only property owners who qualify for the residential homestead exemption are eligible for this exemption. An individual property owner cannot qualify for both the 65 and older and disabled persons exemptions.
4. Action must be taken by the City Council before July 1, 2018 in order for any change to the exemption to be effective for the FY 2018-19 Budget (Tax Year 2018).

5. It is projected that increasing the exemption by \$10,000 will reduce property tax revenues by \$530,500 for FY 2018-19.

Recommendation

The resolution be approved.

ZONING CASES AND COMPANION ITEMS

- 45 Resolution - Approving Preliminary/Final Plat - PL18-0003 - Northshore Townhome Addition - Approximately 4.331 Acres Located on the North Side of Promenade Parkway, Approximately 800 Feet East of W Las Colinas Boulevard - Pacheco Koch, Applicant - CND- Promenade, LLC, Owner.**

Administrative Comments

1. This is a plat for sixty (60) new townhome lots and five (5) common area lots.
2. The plat includes the dedication of right-of-way for the “Kiss and Ride” street serving the DART Convention Center station.
3. Section 35-16(b) of the Subdivision Ordinance requires all lots to front upon a dedicated public street. The proposed subdivision will have private streets which requires this plat to be forwarded to the City Council for consideration.
4. The plat conforms to all other requirements of the subdivision ordinance and with the approved zoning.
5. This item supports Strategic Objective 3.5 – Effectively plan and manage land use.

Recommendation

The resolution be approved.

- 46 Resolution - Approving Special Sign Permit Case #S1803-0031 to Allow an Electronic Message Sign on a Pole Sign - Property Located at 3001 North Belt Line Road - Project CSI, Applicant - SEJ Asset Management & Investments, Co., Owner.**

Administrative Comments

1. The applicant is seeking approval of a Special Sign Permit to allow the continuation of an existing nonconforming pole sign with new sign “cans,” and to allow digital faces on the existing nonconforming pole sign.

2. The nonconforming pole sign is four (4) feet from the North Belt Line Road right-of-way, and ten (10) feet from the West Rochelle Road right-of-way. The sign is 29 feet tall. The current sign is 151.11 square feet; the proposed sign would be 149.41 square feet. The digital component would be approximately 45 square feet.
3. The applicant's justification for the variances includes (1) the proposed LED lighting is more energy efficient, and (2) digital signs are safer and easier for the employees to change.
4. A monument sign could be located in this area in lieu of the pole sign. A monument sign could be placed in a manner that does not cause any traffic visibility issues and does not impact site circulation. No public utility easements exist in this area.
5. Since a new monument sign is a reasonable alternative to the continuation of the nonconforming pole sign, staff cannot support this request.

Recommendation

The resolution be denied.

47 Ordinance - Zoning Case #ZC18-0006 - Granting S-P-1 (Detailed Site Plan) District for C-O (Commercial Office) Uses - Approximately 0.594 Acres Located on the North Side of State Highway 114, Approximately 300 Feet West of Love Drive - D1 Architect, Applicant - BVAN Properties, LLC., Owner.

Administrative Comments

1. The Planning and Zoning Hearing Date and Recommendation: May 21, 2018 – Favorable 6-0 (Commissioners Richards, Niemeier and Spurlock, absent).
2. The 2017 Imagine Irving Comprehensive Plan Future Land Use Map recommends *Neighborhood Commercial District* uses for this property. The *Neighborhood Commercial District* is a mixed-use commercial area along major corridors with opportunities for residential and commercial infill and reinvestment. This request is in conformance with the Comprehensive Plan.
3. The applicant is rezoning the property to allow the development of a 3-story office building with exceptions to the side and rear building setbacks.
4. The applicant is proposing a building which is two stories of office space on top of a podium with a lobby and covered parking. Gross floor area is 5,750 square feet; however, the net office floor area is 4,700 square feet.
5. The building would have a 0-foot setback from the west property line, and a 2'4" setback from the north property line. The structure will be designed to meet building code requirements.

6. The building will meet the Commercial Design Standards (Section 52-35c) of the zoning ordinance.
7. The site plan includes a driveway entrance that will be shared with the adjacent property to the west through a mutual access easement that will be approved via the plat.
8. A total of 24 parking spaces are required, and 27 spaces are provided. Four spaces are underneath the building, with the remaining 23 spaces as regular surface parking.
9. Chapter 33A of the Land Development Code requires that parking be 30 feet from the State Highway 114 right-of-way. The applicant is requesting a 25 foot setback. The primary reason for this request is the constraints on the site due to the shape and size of the lot.
10. Landscaping will meet the requirements of Section 52-35a of the zoning ordinance.
11. A total of nine (9) public notices were mailed. Staff has not received any responses in support of or in opposition to this request.
12. Since the use is appropriate for the area and the exceptions being requested are reasonable based on the unusual shape and configuration of the property, staff can support this request.
13. This item supports Strategic Objective 3.5 – Effectively plan and manage land use.

Recommendation

The ordinance be adopted per the recommendation of the Planning and Zoning Commission.

48 Ordinance - Zoning Case #ZC18-0012 - Granting S-P-2 (Generalized Site Plan) for R-6 (Single Family) District Uses - Approximately 0.20 Acres Located at 2822 Stanford Drive - Michael and Vicki Woods, Applicant/Owner (Postponed from the May 3, 2018 City Council Meeting)

Administrative Comments

1. The Planning and Zoning Commission Hearing Date and Recommendation: April 16, 2018 – Favorable 8-0 (Commissioner Hoedebeck, absent).
2. The *Imagine Irving* 2017 Comprehensive Plan Future Land Use Map recommends *Residential Neighborhood* uses for this property. The *Residential Neighborhood* land use category is described as “Predominantly single-family detached homes or

duplexes with some mix of non-residential uses, particularly in-home businesses.”
The proposed zoning change is in conformance with the Comprehensive Plan.

3. The applicant is requesting to rezone the property to maintain a carport within the front yard and side yard setbacks.
4. The applicants started construction of an 18 ½ ft. X 21 ½ -ft. wide carport that is 14 feet from front property line and 3-ft. from the side property line. The Code Enforcement department informed the applicants that a zoning change would be required in order to continue with the construction of the carport due to it being within the required front and side yard setbacks. The owners stopped work pending the processing of the zoning case.
5. The carport is constructed from wood with shingle roofing to match the house. Gutters will be placed on the carport and drain to the street.
6. A total of 33 public notices were mailed. Staff received three (3) responses in support and one (1) response in opposition to this request. The opposition represents 8.32% of the land within 200 feet of the subject property. Since this is less than 20%, a ¾-vote is not required for approval of this request.
7. On May 3, the City Council postponed this case to give the applicant the opportunity to revise the design of the carport. The new design includes a lower pitch to match the roof of the house, and completely framing the carport into the house.
8. On May 29, staff received a request to postpone this case to June 28, 2018 to allow the contractor additional time to prepare the revised site plan and building elevation drawings.
9. This items supports Strategic Objective 3.5 – Effectively plan and manage land use.

Recommendation

Postpone to June 28, 2018.

- 49 Ordinance - Zoning Case #ZC18-0022 - Granting S-P-2 (Generalized Site Plan) for C-N (Neighborhood Commercial) and Indoor Storage Facility Uses - Approximately 2 Acres Located at 3431 Finley Road, 3451 and 3461 Country Club Road - W & a Engineering, Applicant - NCI Country Club LLC, Owner.**

Administrative Comments

1. The Planning and Zoning Commission Hearing Date and Recommendation: May 7, 2018 – Postpone to May 21, 2018 8-0. May 21, 2018 – Favorable 6-0

(Commissioners Roberts, Niemeier and Spurlock, absent) with the stipulation that the site plan be corrected to add a note stating that indoor self-storage is a permitted use. The stipulation of the Planning and Zoning Commission has been met.

2. The 2017 Imagine Irving Comprehensive Plan Future Land Use Map recommends *Neighborhood Commercial District* uses for this property. The *Neighborhood Commercial District* is a mixed-use commercial area along major corridors with opportunities for residential and commercial infill and reinvestment. This request is in conformance with the Comprehensive Plan.
3. The request is to rezone property to allow a new indoor mini-warehouse facility with exceptions to the required height and parking.
4. The proposed storage facility would be a 100,000 sq. ft., three-story building which would also include a 1,500 sq. ft. office space.
5. The C-N (Neighborhood Commercial) zoning district allows for a maximum height of 2½ stories or 30 feet. The applicant is proposing 28'3", measured from the average established grade at the street lot line to the highest point of the roof, excluding the parapet walls.
6. The applicant is proposing a mixture of stacked stone veneer, stucco, clear glass, spandrel glass and cementitious fiberboard siding for the exterior building materials. Use of spandrel glass gives the building a more office-type appearance, and limits the light pollution at night that would come from the second floor facing the residential property.
7. A total of 109 parking spaces are required; 10 spaces for the office use (8 for the first 1,000 sq. ft. plus 1 per 300 sq. ft.) plus 99 spaces for the storage use (1 per 1,000 sq. ft. of floor space). Fifteen (15) spaces are proposed. Similar modifications to the parking for mini-warehouse use has been approved on other mini-warehouse sites throughout the city.
8. The landscape plan shows 22 new perimeter trees and two trees in the landscaped areas adjacent to the proposed building.
9. The proposed site plan notes that all development shall be in substantial compliance with the proposed concept plan.
10. A total of 13 public notices were mailed. Staff has not received any responses in support of or in opposition to this request.
11. This item supports Strategic Objective 3.5 – Effectively plan and manage land use.

Recommendation

The ordinance be adopted per the recommendation of the Planning and Zoning Commission.

50 Ordinance - Zoning Case #ZC18-0025 - Granting S-P-2 (Generalized Site Plan) for R-3.5 (Two Family) District Uses - Approximately 0.33 Acres Located at 232 Rolston Road - Steadman Construction, Applicant/Owner.

Administrative Comments

1. The Planning and Zoning Hearing Date and Recommendation: May 7, 2018 – Postpone to May 21, 2018 8-0. May 21, 2018 – Favorable 6-0 (Commissioners Richards, Niemeier and Spurlock, absent).
2. The 2017 Imagine Irving Comprehensive Plan Future Land Use Map recommends *Residential Neighborhood* uses for this property. The *Residential Neighborhood* land use category is described as “Predominantly single-family detached homes or duplexes with some mix of non-residential uses, particularly in-home businesses.” The proposed zoning change is in conformance with the Comprehensive Plan.
3. The applicant is requesting to rezone the property for an exception to the side building setback on a corner lot.
4. The ordinance requires corner lots to have a minimum side yard setback of twenty (20) feet. The property fronts on Rolston Road and Duncan Street. The applicant is dedicating a 25-foot wide strip along Duncan Street. The owner is requesting a 5-ft. wide side yard setback along Duncan Street from the new property line after the 25-ft. dedication.
5. All other requirements of the R-3.5 district regulations are being met.
6. A total of 37 public notices were mailed. Staff has not received any responses in support of or in opposition to this request.
7. Since the actual use of the property is not changing and the request is only for a modification to the minimum side yard setback on a corner lot, staff can support this request.
8. This item supports Strategic Objective 3.5 – Effectively plan and manage land use.

Recommendation

The ordinance be adopted per the recommendation of the Planning and Zoning Commission.

51 Ordinance - Zoning Case #ZC18-0026 - Granting S-P-2 (Generalized Site Plan) for R-6 (Single Family) District Uses - Approximately 0.14 Acres Located at 1521 Parma Court - Project Management Services, Applicant - Jimmie Tucker, Owner.

Administrative Comments

1. The Planning and Zoning Commission Hearing Date and Recommendation: May 7, 2018 – Favorable 6-2 (Commissioners Niemeier and Spurlock, nay, Commissioner Patel, absent).
2. The 2017 Imagine Irving Comprehensive Plan Future Land Use Map recommends *Residential Neighborhood* uses for this property. The *Residential Neighborhood* land use category is described as “Predominantly single-family detached homes or duplexes with some mix of non-residential uses, particularly in-home businesses.” The proposed zoning change is in conformance with the Comprehensive Plan.
3. The applicant is requesting to rezone the property to construct a carport within the front yard setback and to maintain an existing storage building two feet from the covered porch.
4. The applicant wishes to construct an 18-ft. X 20-ft. wide carport that is 10 feet from the front property line.
5. The carport will be constructed from wood with shingle roofing and be designed to match the house.
6. An existing storage building exists in the rear yard and is shown on the site plan. It does not meet the required 10-feet of separation between structures. The existing storage building is two-feet from the covered porch. If approved, the applicant will still be required to obtain a permit for the storage building.
7. A total of 37 public notices were mailed. Staff has received six (6) comment forms in support and three (3) forms in opposition to this request. The opposition represents 11.33 percent of the land within 200 feet of the subject property. Since this is less than 20 percent, a $\frac{3}{4}$ -vote is not required for approval.
8. No other carport exists on this street; this would be the first. There is a carport on Bowman west of this property, but it does not encroach into the front yard setback. There are also carports on lots fronting other streets in the general area, but they also do not encroach into the front yard setback. Accordingly, staff believes this carport is not in character with the surrounding lots, and therefore cannot support this request. However, since the storage shed has been in the current location since at least 2009, staff can support the continued use of the storage shed.
9. This item supports Strategic Objective 3.5 – Effectively plan and manage land use.

Recommendation

The ordinance be adopted for the storage shed only.

52 Ordinance - Zoning Case #ZC18-0029 - Granting S-P-1 (Detailed Site Plan) for R-AB (Restaurant with the Attendant Accessory Use of the Sale of Alcoholic Beverages for On-Premises Consumption) Uses - Approximately 3,965 Sq. Ft. Located at 7300 N. MacArthur Boulevard, Suite 120 - Sauce Pizza & Wine, Applicant - 7300 N. MacArthur LP, Owner.

Administrative Comments

1. The Planning and Zoning Commission Hearing Date and Recommendation: May 21, 2018 – Favorable 6-0 (Commissioners Richards, Niemeier and Spurlock, absent).
2. The 2017 Imagine Irving Comprehensive Plan Future Land Use Map recommends *Commercial Corridor District* uses for this property. The *Commercial Corridor District* is an auto-oriented district for retail, office and commercial uses, with parking in front, and low to mid-rise buildings set back from the street. The proposed zoning change is in conformance with the Comprehensive Plan.
3. The applicant is requesting rezoning to allow a new *Sauce Pizza and Wine* restaurant with the attendant accessory use of the sale of alcoholic beverages for on-premises consumption.
4. The subject property is a lease space in a multi-tenant retail building. The restaurant is 3,965 square feet in area, including the patio, with a total of 94 seats. Parking is being provided within the surface parking lot and is calculated at one (1) space per 2.5 seats.
5. The proposed request meets all the requirements of the R-AB zoning requirements.
6. A total of 12 public notices were mailed. Staff has not received any responses in support of or in opposition to this request.
7. This item supports Strategic Objective 3.5 – Effectively plan and manage land use.

Recommendation

The ordinance be adopted per the recommendation of the Planning and Zoning Commission.

53 Ordinance - Zoning Change #ZC18-0030 - Granting S-P-2 (Generalized Site Plan) District for R-6 (Single Family) and R-TH (Townhouse) Uses - Approximately 36.592 Acres Located at 7500 East Valley Ranch Parkway - Centurion American Development, Applicant - Cowboys Center, Ltd., Owner.

Administrative Comments

1. The Planning and Zoning Commission Hearing Date and Recommendation: May 21, 2018 – Favorable 6-0 (Commissioners Richards, Niemeier and Spurlock, absent), subject to adding a note stating that the fence locations are conceptual and shall not be located in any city utility easement. The stipulation of the Planning and Zoning Commission has been met.
2. The 2017 Imagine Irving Comprehensive Plan Future Land Use Map recommends *Neighborhood Commercial* uses for this property. This category is described as including “opportunities for residential and commercial infill and reinvestment.” This request is in conformance with the Comprehensive Plan.
3. The applicant is seeking rezoning to redevelop the former Dallas Cowboys Headquarters site with single family and townhouse uses.
4. The development would have a total of 283 units and would be a gated subdivision with private streets. The development would be divided into three different zoning tracts with three different housing products. Tract A would include 71 single family detached “Villas”. Tract B would have 149 townhomes. Tract C would have 63 single family “bungalows” in which the lot would be slightly larger than the building pad, but would be surrounded by an HOA-maintained open space.
5. The proposed development standards for the three products are listed below:

	Tract A	Tract B	Tract C
Housing Type	Single Family (“Villas”)	Townhomes	Single Family (“Bungalows”)
Units	71	149	63
Min. Lot Area	4,000 sq. ft.	1,650 sq. ft.	2,457 sq. ft.
Min. Lot Width	40 ft.	25 ft.	39 ft.
Min. Lot Depth	100 ft.	66 ft.	63 ft.
Min. Front Yard Setback	20 ft.	20 ft. (47 lots) 6 ft. (102 lots)	6 ft.
Min. Rear Yard Setback	10 ft.	5 ft.	2 ft.
Min. Side Yard Setback	5 ft.	0 ft.	2 ft. (10 ft. between buildings)
Max. Height/Stories	35 ft. / 2 stories	35 ft. / 2 stories	30 ft. / 2 stories
Min. Garage Door Setback	25 ft.	25 ft. (47 lots) 6 ft. (102 lots)	25 ft.

6. The subdivision includes two different types of private streets, both of which will be striped as fire lanes:
 - a. The 31-ft wide streets match the paving width of a standard residential street, although they will be in a 41-ft wide easement. They will include 5-ft wide sidewalks on each side, and all lots regardless of product type will have 20-ft front setbacks and 25-ft garage setbacks, both measured from the back of the sidewalk.
 - b. The 25-ft wide streets will be in 33-ft wide easements that will include 4-ft wide sidewalks on each side.

Water and sewer lines will be under pavement but will be separated and at depths that will allow $\frac{1}{2}$ of the street/fire lane to be open during repairs and maintenance.

7. The townhomes front streets with a 31-ft paving width and streets with a 25-ft paving width. The 47 townhomes fronting the 31-ft paving width streets have a 20-ft front yard setback, a 25-ft wide garage door setback, and include two additional off-street parking spaces (4 total spaces including the garage). The remaining 102 townhomes fronting 25-ft paving width streets have a 6-ft front setback and garage door setback, and accommodate only the two garage spaces. Additional parking for townhome guests on these streets is provided at the end of each block. A total of 90 visitor spaces are provided for these 102 townhomes.
8. The “bungalows” all provide two garage spaces and two additional off-street parking spaces per unit. Since all the bungalows are fronting streets with 25-ft paving widths, 20 additional visitor spaces are scattered throughout this section.
9. A six-foot tall ornamental iron fence would be along the rear of the subdivision adjacent to the canal. The remainder of the site will be enclosed by a six-foot tall ornamental iron fence with decorative stone columns along Cowboys Parkway and Valley Ranch Parkway, and a 6-ft. tall masonry wall along the west property line. Two entrances to the subdivision will be gated in accordance with City requirements.
10. A total of 66 public notices were mailed. Staff has received no responses in support and four (4) responses in opposition to this request. The opposition represents 2.31% of the land within 200 feet of the subject property. Since this is less than 20%, per state law a $\frac{3}{4}$ -vote is not required for approval.
11. The applicant has worked extensively with several departments, including Fire, CIP, Transportation, Planning, and Water Utilities. Staff believes this is an exceptional infill project that will provide 283 new single family housing units in the heart of Valley Ranch. Accordingly, staff can support this request.
12. This item supports Strategic Objective 3.5 – Effectively plan and manage land use.

Recommendation

The ordinance be adopted per the recommendation of the Planning and Zoning Commission.

- 54 Ordinance - Zoning Case #ZC18-0031 - Granting S-P-2 (Generalized Site Plan) for C-C (Community Commercial) and Warehouse Uses - Approximately 11.2267 Acres Located on the Northwest Corner of State Highway 161 and State Highway 183 - JDJR Engineers and Consultants LLC, Applicant - RMM Partnership and Rochelle Valley Property LLC, Owners.**

Administrative Comments

1. The Planning and Zoning Commission Hearing Date and Recommendation: June 4, 2018 – Pending. The recommendation of the Planning and Zoning Commission will be provided to the City Council at the work session.
2. The 2017 Imagine Irving Comprehensive Plan Future Land Use Map recommends *Commercial Corridor* uses for this property. The *Commercial Corridor* category is primarily an auto-oriented land use category with a mix of office, retail and commercial uses. This request is in conformance with the Comprehensive Plan.
3. On November 9, 2017, The City Council approved Zoning Case ZC17-0059, which approved C-C (Community Commercial) district and warehouse uses on approximately 25 acres on the west side of State Highway 161, between West Rochelle Road and State Highway 183. At that time, a sliver of property between the southern half of the rezoned property and State Highway 161 was under different ownership and was excluded from the case.
4. The owner of the primary property has now acquired the sliver of adjacent property, and is seeking rezoning of the southern half of the property with this zoning case.
5. The proposed concept plan still shows seven flex-space buildings on the subject property. However, since the adjacent sliver has been acquired and is being incorporated into this site, the layout of the concept plan has changed. The property now includes a 30-ft. landscape buffer across all lots adjacent to State Highway 161. Additionally, the drive aisle between the landscape buffer and the buildings now runs parallel to State Highway 161, thereby allowing all the buildings to be at least 10,000 square feet (with the largest being 12,384 square feet).
6. In the originally approved site plan, this section of the site had no direct access to State Highway 161 due to the sliver of land. The proposed site plan shows two additional access points to State Highway 161. While staff can support the

proposed locations, TxDOT has final authority on the approval of these access points. Even if not approved, however, the site would function similar to what was previously approved in November 2017.

7. A total of ten (10) public notices were mailed. Staff has not received any responses in support of or in opposition to this request.
8. Since the proposed revisions represent an improvement to the overall site plan and concept plan, staff can support this request.
9. This item supports Strategic Objective 3.5 – Effective plan and manage land use.

Recommendation

The ordinance be adopted.

APPOINTMENTS AND REPORTS

55 Mayor's Report

Adjournment