

AGENDA
Irving City Council Regular Meeting
Thursday, April 19, 2018 at 7:00 PM
City Hall, First Floor, Council Chambers
825 W. Irving Blvd., Irving, Texas 75060

Organizational Service Announcements

Invocation

Reverend Keith Bateman, Irving First Church of the Nazarene

Pledge of Allegiance

Proclamations and Special Recognitions

Citizens' Forum

Citizens are invited to speak for three (3) minutes on matters relating to City government and on items not listed on the regular agenda.

Public Hearing: Items 1 through 28

CITY COUNCIL AGENDA

1 City Operations Update

- Dream Courts Program to Install New Basketball Courts at Northwest Park and Rose Meadows Park

CONSENT AGENDA

2 Approving Work Session Minutes for Wednesday, April 04, 2018

3 Approving Regular Meeting Minutes for Thursday, April 05, 2018

This meeting can be adjourned and reconvened, if necessary, the following regular business day.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 551.087 of the Texas Government Code.

This facility is physically accessible and parking spaces for the disabled are available. Accommodations for people with disabilities are available upon request. Requests for accommodations must be made 48 hours prior to the meeting. Contact the City Secretary's Office at 972-721-2493 or Relay Texas at 7-1-1 or 1-800-735-2988.

4 Resolution - Denying Oncor Electric Delivery Company LLC's Application for Approval of a Distribution Cost Recovery Factor to Increase Distribution Rates

Administrative Comments

1. This item has been recommended by the City Manager's Office and the City Attorney's Office.
2. **Impact:** The purpose of the proposed resolution is to deny an Application for Approval of a Distribution Cost Recovery Factor ("DCRF"), which was filed with the City of Irving on April 5, 2018, to increase distribution rates proposed by Oncor Electric Delivery Company ("Oncor"). In the filing, the Company is seeking an increase in distribution revenues of \$19,002,177.00.
3. The resolution authorizes the City to join with the Steering Committee of Cities Served by Oncor ("OCSC") to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy, including settlement, to pursue.
4. The resolution finds that Oncor's application is unreasonable and should be denied, a necessary step before the city can join OSCS to review Oncor's application. Furthermore, Oncor's current rates shall remain in effect.
5. Oncor will reimburse Cities for their reasonable rate case expenses. Legal counsel and consultants approved by OCSC will submit monthly invoices that will be forwarded to Oncor for reimbursement.

Recommendation

The resolution be approved.

5 Resolution - Approving Amendment to Agreement Between City of Irving, Texas, Tax Increment Reinvestment Zone No. 1, and Water Street O'Connor LP

Administrative Comments

1. This item is recommended by the Financial Services Department.
2. **Impact:** Approval of this amendment will extend the termination date of the Water Street TIF agreement approved in 2014, as it applies to the private improvements and occupancy requirements, from June 30, 2018 to October 31, 2018. The change will allow up to 4 additional months for the developers to lease the retail/restaurant space within the Water Street development.

3. The initial Tax Increment Reinvestment Zone No. 1 (TIF 1) reimbursement agreement with Water Street was approved in 2013 in an amount not to exceed \$6,500,000. The 2013 agreement is not proposed for amendment. A second TIF 1 reimbursement agreement with Water Street was approved in 2014 in an amount not to exceed \$7,895,000 for a combined total TIF reimbursement of \$14,395,000.
4. Currently in the 2014 agreement, the public improvements and 30,000 sq. ft. of retail/restaurant space is required to be finished out and a Certificate of Occupancy issued by June 30, 2018 to receive the full grant amount. The current 2014 agreement also allows for a minimum of 20,000 sq. ft. of retail/restaurant space to be finished out and a Certificate of Occupancy issued by June 30, 2018 for a reduced grant amount and also allows for a minimum of 10,000 sq. ft. of retail/restaurant space to be finished out and a Certificate of Occupancy issued by June 30, 2018 for a further reduced grant amount.
5. The deadline to have the public improvements complete by June 30, 2018 has not changed and will remain a requirement. The public improvements included in both TIF agreements include:
 - a) Public Area and Lake Front Improvements (2013 Agreement)
 - b) APT Station (2014 Agreement)
 - c) TIF Retail Parking Facilities (2014 Agreement)
 - d) Public Driveways and Sidewalks (2014 Agreement)
 - e) Lake Gathering Area Sidewalks (2014 Agreement)
 - f) Engineering, Design and Misc. Costs (2014 Agreement)
6. Representatives of Water Street O'Connor LP (Water Street) have requested more time to satisfy the retail/restaurant, tenant finish-out and occupancy requirements. Staff and Water Street representatives have agreed to the following amendments to the 2014 agreement: First, should the 30,000 square feet of retail/restaurant tenant finish-out and occupancy not occur by June 30, 2018, then Water Street is required to complete 34,000 square feet of retail/restaurant tenant finish-out and occupancy by August 31, 2018.
7. If the August 31, 2018 date is not met, Water Street is required to complete 40,000 square feet of retail/restaurant tenant finish-out and occupancy by October 31, 2018. However, if the October 31, 2018 date is not met, and at least 26,000 square feet of retail/restaurant finish-out and occupancy has been achieved, then the maximum TIF reimbursement will be reduced to the sum of \$2,500,000, plus 33.33% of the lesser of the Plaza Value or \$1,500,000. If at least 13,000 square feet of retail/restaurant finish-out and occupancy has been achieved, then the maximum TIF reimbursement will be reduced to the sum of \$1,250,000, plus 16.33% of the lesser of the Plaza Value or \$1,500,000.
8. The scope of the project is not affected by the amendment and the Water Street

project is progressing toward completion. Staff supports the amendment.

9. The TIF 1 Board of Directors approved the amendment at their April 3, 2018 meeting.

Recommendation

The resolution be approved.

6 Resolution - Approving Amended and Restated Economic Incentive Agreement Between City of Irving, Texas and Water Street O'Connor LP

Administrative Comments

1. This item is recommended by the Financial Services Department.
2. **Impact:** Approval of this amendment will extend the termination date of the Water Street Economic Incentive agreement approved in 2014, as it applies to the private improvements and occupancy requirements, from June 30, 2018 to October 31, 2018. The change will allow up to 4 additional months for the developers to lease the retail/restaurant space within the Water Street development.
3. The initial economic incentive agreement with Water Street was approved in 2014. The agreement provides a seven year, 60% sales tax rebate to Water Street upon satisfying certain requirements.
4. Currently in the 2014 economic incentive agreement, the public improvements found in the 2014 TIF agreement, and 30,000 sq. ft. of retail/restaurant space are required to be finished out and a Certificate of Occupancy issued by June 30, 2018 to receive the full grant amount. The current 2014 economic incentive agreement also allows for a minimum of 20,000 sq. ft. of retail/restaurant space to be finished out and a Certificate of Occupancy issued by June 30, 2018 for a reduced grant amount and also allows for a minimum of 10,000 sq. ft. of retail/restaurant space to be finished out and a Certificate of Occupancy issued by June 30, 2018 for a further reduced grant amount.
5. The deadline to have the public improvements, contained in the 2014 TIF Reimbursement Agreement, complete by June 30, 2018 has not changed and will remain a requirement of the economic incentive agreement.
6. Representatives of Water Street O'Connor LP (Water Street) have requested more time to satisfy the retail/restaurant, tenant finish-out and occupancy requirements. Staff and representatives for Water Street have agreed on the following amendments to the 2014 economic incentive agreement: First, should the 30,000 square feet of retail/restaurant tenant finish-out and occupancy not occur by June 30, 2018, then Water Street is required to complete 34,000 square feet of

retail/restaurant tenant finish-out and occupancy by August 31, 2018.

7. If the August 31, 2018 date is not met, Water Street is required to complete 40,000 square feet of retail/restaurant tenant finish-out and occupancy by October 31, 2018. However, if the October 31, 2018 date is not met, and at least 26,000 square feet of retail/restaurant finish-out and occupancy has been achieved, then the maximum grant will be reduced to 40%. If at least 13,000 square feet of retail/restaurant finish-out and occupancy has been achieved, then the maximum grant will be reduced to 20%.
8. The annual taxable sales required to qualify for the grant are not affected by this amendment and are listed below:
 - a) 2019 - \$10,000,000
 - b) 2020 - \$12,000,000
 - c) 2021 - \$16,000,000
 - d) 2022 - \$18,000,000
 - e) 2023 - \$18,000,000
 - f) 2024 - \$18,000,000
 - g) 2025 - \$18,000,000

Recommendation

The resolution be approved.

7 Resolution - Approving a Settlement and Release Agreement Between the City of Irving and Oncor Electric Delivery Company LLC for Refunding in the Amount of \$129,783.43 for Reconciliation of Oncor Owned and Maintained Street Lighting Within the City of Irving

Administrative Comments

1. This item is recommended by the Traffic and Transportation Department.
2. **Impact:** This agreement between Oncor and the City of Irving refunds the City of Irving, in the amount of \$129,783.43, as part of the settlement and release agreement for the reconciliation of Oncor owned and maintained street lighting.
3. **This item was presented to the Transportation and Natural Resources Committee on April 4, 2018.**
4. This item will refund \$129,783.43 to the City of Irving.

Recommendation

The resolution be approved.

8 Resolution - Approving an Agreement for Street Lighting Service Within a Municipality Between the City of Irving and Oncor Electric Delivery Company LLC for Street Lighting Within the City of Irving

Administrative Comments

1. This item is recommended by the Traffic and Transportation Department.
2. **Impact:** This agreement updates the tariff rates for the City of Irving for street lighting to include the tariff rates for LED street lighting options.
3. **This item was presented to the Transportation and Natural Resources Committee on April 4, 2018.**
4. There is no cost associated with approving this agreement.

Recommendation

The resolution be approved.

9 Resolution - Approving Addendum No. 2 of the Professional Services Agreement between the City of Irving and Espey Consultants, Inc., dba RPS, in the amount of \$28,368.00 for the Lower Delaware Creek Interceptor Replacement Project and West Irving Creek Interceptor Rehabilitation Project

Administrative Comments

1. This item is recommended by the Capital Improvement Program Department. It supports Strategic Objective 2.4 – Maintain and extend water, wastewater and storm water systems.
2. **Impact:** This Addendum No. 2 will fund items that provided additional scope to the engineer’s contract and remove line items not used and no longer needed to complete the projects.
3. **This item was presented to the Transportation and Natural Resources Committee on April 4, 2018.**
4. The replacement of the utility mains are part of Water Utilities Wastewater Master Plan as well as their water and wastewater replacement projects.
5. The original engineering design services contract was awarded on May 24, 2012 in the amount of \$547,979.00, funding the design of over 5,450 linear feet of 48-inch wastewater replacing two parallel 33-inch and 24-inch mains south of Oakdale Road between Nursery Road and SH Loop 12 as well as the design of over 2,800 linear feet of 18-inch wastewater main along West Irving Creek from Bowman Road to 5th Street.
6. Addendum No. 1 was approved on May 9, 2013 in the amount of \$194,378.00, funding the surveying and designing of an additional 4,900 linear feet of 8-inch to

18-inch wastewater main replacements and 3,190 linear feet of 6-inch to 12-inch water main replacements in the same vicinity of both wastewater interceptor projects.

7. This Addendum No. 2 will provide additional surveying, easement documents, geotechnical investigations and wetlands delineation beyond the scope of the original contract and Addendum No. 1.
8. This Addendum No. 2 also removes some funding of line items not used nor will be required for the completion of the project.
9. Staff has negotiated a fair and reasonable price for this Addendum No. 2.
10. The total engineering contract amount after approval of Addendum No. 2 will be \$770,725.00 for \$8.7 million in infrastructure improvements.
11. Funding in the amount of \$28,368.00 is available within the Sanitary Sewer Bond Fund.

Recommendation

The resolution be approved.

10 Resolution - Approving Addendum No. 2 of the Professional Services Agreement between the City of Irving and Hayden Consultants, Inc., in the amount of \$184,234.00 for the Glenwick, Segundo, Evergreen, Yorkshire, Sleepy Hollow, Ichabod, and East Pioneer Water and Wastewater Improvements Project

Administrative Comments

1. This item is recommended by the Capital Improvement Program Department. It supports Strategic Objective 2.4 – Maintain and extend water, wastewater and storm water systems.
2. **Impact:** This Addendum No. 2 will fund a groundwater investigation and engineering report with recommendations how to abate the running groundwater under Glenwick Lane to allow for the installation of a new wastewater main.
3. The replacement of the utility mains in these streets are part of Water Utilities annual water and wastewater replacement projects.
4. The original engineering design services contract was awarded on June 26, 2014 in the amount of \$405,760.00, funding the design of over 8,900 linear feet of 8-inch water mains and over 11,600 linear feet of 8-inch to 10-inch wastewater mains.
5. Addendum No. 1 was approved by AA4379, on April 15, 2015, in the amount of \$39,840.00, funding the surveying and designing to re-route a wastewater main in backyard easements for better future maintenance access associated with the Yorkshire location.

6. Addendum No. 2, in the amount of 184,234.00, will increase the contract amount by 41% for a total contract amount of \$629,834.00.
7. An Addendum No. 3 will be required at a future date to incorporate the engineered groundwater abatement plan into a new set of construction plans to replace the wastewater main in Glenwick Lane.
8. Staff has negotiated a fair and reasonable price for this Addendum No. 2.
9. Funding in the amount of \$184,234.00 is available within the Sanitary Sewer Bond Fund.

Recommendation

The resolution be approved.

11 Resolution - Approving Change Order No. 1 to SYB Construction Co., Inc., in the Amount of \$212,491.00 for the Stafford, Finley & Cranston Water & Wastewater Improvements Project

Administrative Comments

1. This item is recommended by the Capital Improvement Program Department. It supports Strategic Objective 2.4 – Maintain and extend water, wastewater and storm water systems.
2. **Impact:** This change order will replace 150 linear feet of 24” reinforced concrete cylinder pipe associated with the emergency work needed for the elevated storage tank on Gateway Drive. It will also provide additional work for the wastewater main in Stafford Street which was required to strengthen the embedment to prevent settling where unfavorable soil conditions and excessive ground water was encountered.
3. **This item was presented to the Transportation and Natural Resources Committee on April 4, 2018.**
4. Increased embedment was required to complete the wastewater work for the Stafford, Finley & Cranston Water & Wastewater Improvements Project or the manholes and pipe would settle and affect flow on the gravity system. Additional water services were needed for the water main bursting.
5. Staff has negotiated a fair and reasonable price for this change order. This change order increases the contract by 8% and 0 calendar days.
6. Funding in the amount of \$122,841.00 is available within the Water Improvement Bond Fund and \$89,650.00 is available within the Sanitary Sewer Bond Fund.

Recommendation

The resolution be approved.

12 Resolution - Annual Renewal with Conduent Government Systems, LLC (Formerly Xerox Government Systems, LLC), in the Amount of \$65,849.75 Annually for Banner Software Maintenance

Administrative Comments

1. This item is recommended by the Information Technology Department.
2. **Impact:** Maintenance of Banner Enterprise Resource Planning (ERP) software is necessary for support of the city’s financial, human resources, and payroll systems. These systems provide management of financial transactions, budgets, and purchasing, processing entry and exit of an individual’s employment as well as tracking employee records. They also provide management of timekeeping, financial and non-financial employee benefits, and payroll processing.
3. Support costs have increased by 5% over the costs of the previous renewal period.
4. This renewal establishes continuation of a sole source annual agreement to provide Banner ERP software maintenance. This renewal is for a one year period, with total payment invoiced and paid at the end of the 12-month period.
5. Funding is available in the Information Technology budget within the General Fund subject to budget appropriation.

Vendor	Contract Term	Total Amount	Fiscal Year
Conduent Government Systems, LLC	5/1/18 – 4/30/19	\$65,849.75	FY 2018-19

Recommendation

The resolution be approved.

13 Resolution - Adopting Guidelines and Criteria Governing Tax Abatement Agreements

Administrative Comments

1. This item is recommended by the Economic Development Department.
2. **Impact:** Adoption of guidelines and criteria governing tax abatement agreements will allow the City to enter into a tax abatement agreement.
3. **This item was presented to the Irving City Council Planning and Development Committee on April 5, 2018.**
4. The first step in a tax abatement is the approval of guidelines and criteria governing tax abatement agreements. The city last adopted these guidelines by Resolution No. 2016-190 on May 12, 2016. Adopted guidelines are effective for two years [Tax Code 312.002(c)].

5. The City may not enter into a tax abatement agreement unless it finds that the terms of the agreement meet the applicable guidelines and criteria adopted [Tax Code 312.002(b)].

Recommendation

The resolution be approved.

14 Resolution - Approving an Interlocal Agreement with North Central Texas Council of Governments (NCTCOG) in the Amount of \$28,400.40 to Provide 2018 Planimetrics Data

Administrative Comments

1. This item is recommended by the Water Utilities Department.
2. **Impact:** Purchasing the 2018 planimetrics will replace outdated 2015 information used extensively by several city departments. Updated planimetrics are essential to show the latest development on the ground to generate maps used for engineering design, field operations, economic development, investigations, researching, and information purposes.
3. **This item was discussed at the Transportation and Natural Resources Committee on April 4, 2018.**
4. These planimetrics are heavily used in the CIP planning and design process for water, sewer drainage and street projects. It provides information related to features such as sidewalks, buildings, parking lots, driveways, fences, lakes, streams, and tree canopy that are factored into the engineering decisions.
5. These planimetrics also provide field employees a better spatial reference when trying to locate city assets that may be difficult to see or find.
6. The total cost for the 2018 planimetrics data is \$28,400.40 and the breakdown is as follows.
 - Municipal Drainage Utility Fund: \$14,200.20 (50%)
 - Water and Sewer System Fund: \$14,200.20 (50%)
7. Funding in the amount of \$28,400.40 is available within the Water and Sewer System Fund and the Municipal Drainage Utility Fund.

Recommendation

The resolution be approved.

15 Resolution - Renewing the Annual Contract with Mountain States Pipe & Supply Co., (MSPS) in the Total Estimated Amount of \$300,000.00 for Water Meter GPS Services

Administrative Comments

1. This item is recommended by the Water Utilities Department.
2. **Impact:** This renewal supports the final phase of a five year project and will result in more efficient meter reading for the city.
3. **This item was presented to the Transportation and Natural Resources Committee on April 4, 2018.**
4. This renewal establishes the continuation of an annual contract to provide water meter GPS services. The original contract was awarded to the vendor scoring the highest points through a request for proposal process. The current contract term expires May 31, 2018, and the renewal term will be May 31, 2018 through May 31, 2019. This is the third of three one-year renewal options.
5. MSPS will provide services to measure and record GPS locations for each meter in the project area. They will verify that the radio communication devices (ERTS) in each meter box are up to current standards and functioning. They will also replace any ERTS or meters that are not working correctly or will not work with the new system.
6. The project will produce fully functional meters and ERTS that are capable of communicating and working in an Advanced Metering Infrastructure (AMI) fixed network system.
7. The GPS coordinates of the meters and ERTS are being used to configure the radio based network of the AMI system.
8. Minority- and/or Women Business (M/WBE) participation in this award is 100%.
9. Funding in the amount of \$300,000.00 is available in the Water Utilities budget within the Water and Sewer System Non-Bond CIP Fund.

Recommendation

The resolution be approved.

16 Resolution - Approving an Interlocal Agreement Between the City of Irving and the City of Dallas, Acting on Behalf of Its Radio Station, WRR, in an Amount Not to Exceed \$67,600.00 for Broadcasting Services for the Irving Arts Center

Administrative Comments

1. This item is recommended by the Irving Arts Center.
2. **Impact:** Both parties entered into the Broadcast Contract in the mutual interest of their governmental functions, for the benefit and welfare of the general public and to promote the arts and culture in the region and the state of Texas and for other public purposes.
3. The Broadcast Contract is for the annual advertising for the Irving Arts Center from April 30, 2018 to April 26, 2019 in the amount of \$67,600.00.
4. Funding in the amount of \$67,600.00 is available in the Irving Arts Center's budget within the General Fund.

Recommendation

The resolution be approved.

**Bids & Purchasing Items
Items 17-23**

17 Resolution - Renewing the Two-Year Contract with Securus Technologies, Inc., for Jail Inmate Phone Services

Administrative Comments

1. This item is recommended by the Police Department.
2. **Impact:** Inmates' use of the jail phone system and purchase of pre-paid phone cards provides a source of revenue for the city.
3. This renewal establishes the continuation of a contract for providing jail inmate phone services. The current contract expires April 30, 2018. This renewal is for two years with one remaining two-year renewal option.
4. The city will be paid a commission rate of 69% on all local and intrastate calls.
5. Revenue received as a result of this contract is deposited in the General Fund and averages approximately \$30,000.00 per year.

Recommendation

The resolution be approved.

18 Resolution - Renewing the Annual Contract with EBSCO Information Services in the Total Estimated Amount of \$58,125.00 for Library Serials Subscription Services & Digital Magazine Interface

Administrative Comments

1. This item is recommended by the Library Services Department.
2. **Impact:** Library serials subscriptions require extensive handling to ensure that all expected magazine titles, volumes and issues are ordered and received according to complex publication patterns established by scores of individual publishing establishments. Subscription management services provide great efficiency in serving the city’s library customers’ needs for both print and digital materials.
3. Approximately 335 print serials and 105 digital magazine subscriptions are managed through this contract. Renewal of this contract covers digital subscription service from July 1, 2018 through June 30, 2019, and print subscription service for calendar year 2019.
4. This renewal establishes the continuation of an annual contract for providing print serials subscription services as well as a user-friendly online interface for digital subscriptions. This is the second of four one-year renewal options. The current contract expires on June 14, 2018.
5. Funding for Fiscal Year 2017-18 is available in the Library Services Department budget within the General Fund, while funding for Fiscal Year 2018-19 is subject to budget appropriation.
6. Because this contract runs from June 2018 through June 2019, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or another as long as there are budget funds available to accommodate that year’s additional purchases and the total contract award amount is not exceeded.

Vendor	Contract Term	Total Est. Expenditure	Fiscal Year(s)
EBSCO Information Services	6/15/18 – 6/14/19	\$ 23,375.00	2017-18
		\$ 34,750.00	2018-19
TOTAL		\$ 58,125.00	

Recommendation

The resolution be approved.

19 Resolution - Renewing the Annual Contract with IEA, Inc., in an Amount Not to Exceed \$300,000.00 for Structural Engineering Services

Administrative Comments

1. This item is recommended by the Capital Improvement Program Department.
2. **Impact: This services contract is utilized to support the Road to the Future Program.** Structural engineering services are utilized for review, analysis, and/or design of existing or proposed City of Irving infrastructure, i.e. retaining walls, screening walls and pedestrian bridge abutments. Structural engineering is a specialized professional skill set that is not available within existing staff.
3. Utilization of these services has averaged \$156,381.00 annually over the past five fiscal years. Current projects utilizing this contract include, but are not limited to, Champion Tails – North Extension Bridge abutments and foundation; Bird’s Fort Trail Park Erosion Control Improvements and Demolition Assessment; and Plans for Main Street Plaza.
4. This renewal establishes the continuation of an annual contract to provide structural engineering services. The original contract was awarded as the result of a negotiated agreement with the respondent receiving the highest evaluation criteria score through a Request for Qualifications process. This is the second one-year renewal. The current contract expires June 23, 2018.
5. Funding is available within various project funds.
6. Because this contract runs from June 2018 through June 2019 it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year’s additional purchases and the contract total amount is not exceeded.

Vendor	Contract Term	Estimated Expenditure	Fiscal Year(s)
IEA, Inc.	6/24/18 – 6/23/19	\$ 75,000.00	2017-18
		\$225,000.00	2018-19
TOTAL NOT TO EXCEED AMOUNT		\$300,000.00	

Recommendation

The resolution be approved.

20 Resolution - Approving a Vendor/Member Contract Pursuant to a Cooperative Purchasing Agreement Between the City of Irving and Paradigm Traffic Systems, Inc., in the Total Estimated Amount of \$250,000.00 for As-Needed Purchases of Traffic Signal Parts and Equipment through the State of Texas Local Government Statewide Cooperative Purchasing Program (BuyBoard)

Administrative Comments

1. This item is recommended by the Traffic & Transportation Department and Financial Services Department – Purchasing Division.
2. **Impact:** Establishment of Vendor/Member Contract between the City of Irving and Paradigm Traffic Systems, Inc., for utilization of BuyBoard Contract No. 524-17 for Public Safety & Fire House Supplies & Equipment which expires March 31, 2019, will allow for these types of procurements under the best possible terms and conditions for the city.
3. **This item was presented to the Transportation and Natural Resources Committee on April 4, 2018.**
4. Approval of this contract supports as-needed purchases of traffic signal parts and equipment through the designated BuyBoard contract for the specified contract term. This will allow the Transportation Department to procure parts and equipment for installing and maintaining traffic signals within the City of Irving.
5. Funding for Fiscal Year 2017-18 is available within the Street Improvement Bond Fund, while funding for Fiscal Year 2018-19 is subject to budget appropriation.
6. Because this contract runs from April 2018 through March 2019, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year’s additional purchases and the total contract award amount is not exceeded.

Vendor	Contract Term	Total Estimated Expenditures	Fiscal Year(s)
Paradigm Traffic Systems, Inc.	4/20/18 – 3/31/19	\$125,000.00	2017-18
		\$125,000.00	2018-19
TOTAL		\$250,000.00	

Recommendation

The resolution be approved.

21 Resolution - Approving a Vendor/Member Contract Pursuant to a Cooperative Purchasing Agreement between the City of Irving and Facility Solutions Group for As-Needed Electrical Services in an Amount Not To Exceed \$80,000.00 through the State of Texas Local Government Statewide Cooperative Purchasing Program (BuyBoard)

Administrative Comments

1. This item is recommended by the Building & Equipment Services, and the Parks & Recreation Departments and the Financial Services Department – Purchasing Division.
2. **Impact:** Establishment of a Vendor/Member contract between the City of Irving and Facility Solutions Group (FSG), for the utilization of BuyBoard Contract No. 558-18 for Trade Services which expires on February 28, 2019, will allow the city to procure electrical services under the best possible terms and conditions for the city.
3. Approval of this contract supports as-needed purchases for various electrical services, such as repairs, additions and upgrades to electrical systems in city facilities through the designated Buyboard contract for the specified contract term. This will allow Building & Equipment Services and Parks & Recreation staff to complete various projects onsite.
4. Funding for Fiscal Year 2017-18 is available in the Building & Equipment Services and the Parks & Recreation Department budgets within the General Fund, while funding for Fiscal Year 2018-19 is subject to budget appropriation.
5. Because this contract runs from April 2018 through February 2019 it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year’s additional purchases and the total contract award amount is not exceeded.

Vendor	Contract Term	Total Estimated Amount	Fiscal Year(s)
Facility Solutions Group	4/20/18 - 2/28/19	\$40,000.00	2017-18
		\$40,000.00	2018-19
TOTAL NOT TO EXCEED AMOUNT		\$80,000.00	

Recommendation

The resolution be approved.

22 Resolution - Approving a Vendor/Member Contract Pursuant to a Cooperative Purchasing Agreement between the City of Irving and Verizon Wireless in the Estimated Annual Amount of \$612,000.00 for Cellular and Wireless Data Services through the State of Texas Department of Information Resources (DIR)

Administrative Comments

1. This item is recommended by the Information Technology Department and the Financial Services Department – Purchasing Division.
2. **Impact:** Establishment of a Vendor/Member contract between the City of Irving and Verizon Wireless for utilization of Contract No. DIR-TSO-3415, Products and Related Services (Wireless Data, Wireless/Cellular Services), which expires on April 27, 2018, will allow the city to procure these services under the best possible terms and conditions for the city.
3. Cellular and wireless services enable emergency communication between Police, Fire and General Government field employees in addition to providing ongoing communication as employees perform their job duties and provide exceptional customer service.
4. Utilization of this DIR contract provides for the continuation of cellular and wireless services which are billed on a monthly basis for 1,362 devices, including smart phones, tablets, and internet air cards.
5. Funding for Fiscal Year 2017-18 is available in the Information Technology Department budget within the General Fund, while funding for Fiscal Years 2018-19 and 2019-20 is subject to budget appropriation.
6. Because this annual contract runs from April 2018 through February 2020, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year’s additional purchases and the total contract award amount is not exceeded.

Vendor	Contract Term	Total Est. Expenditure	Fiscal Year(s)
Verizon Wireless	4/28/18-4/27/20	\$ 255,000.00	2017-18
		\$ 612,000.00	2018-19
		\$ 357,000.00	2019-20
TOTAL		\$1,224,000.00	

Recommendation

The resolution be approved.

23 Resolution - Approving the Purchase from MHC Kenworth-Dallas for a 2019 MHC Kenworth T370 Crew Truck and a 2018 5-6 Yard Dump Truck in the Total Amount of \$265,554.90 through the State of Texas Local Government Statewide Cooperative Purchasing Program (BuyBoard)

Administrative Comments

1. This item is recommended by the Water Utilities and the Traffic & Transportation – Streets Division Departments and approved by the Building & Equipment Services Department – Fleet Operations Division.
2. **Impact:** The purchase of this crew truck and utility crane body will be used to assist on repairs and maintenance on approximately 8,000 fire hydrants and 16,000 valves in the city’s water distribution system. The dump truck purchase will be utilized by the Public Works Streets Department to maintain and enhance mobility for the safe and effective transit of motorist throughout the City of Irving.
3. These are budgeted replacements in accordance with the city’s equipment replacement policy of City Vehicle Tags No. 32134, a 2001 Ford F-750 Crew truck and No. 18059, a 1997 Ford F800 Dump truck which are supported by a Vendor/Member contract between the City of Irving and MHC Kenworth-Dallas which was approved by Administrative Award No. 5712, utilizing BuyBoard Contract No. 521-16 which expires on November 30, 2018.
4. Funding is available in the Water and Sewer System Fund and in the Vehicle and Equipment Replacement Fund.

Department	Item Description	Qty	Replaces City Tag #	Extended Total
Water Utilities	2019 T370 Kenworth Crew Truck	1	32134	\$179,509.56
Traffic & Transportation	2018 5-6 Kenworth Yard Dump Truck	1	18059	\$ 86,045.46
TOTAL				\$265,555.02

Recommendation

The resolution be approved.

End of Bids

ZONING CASES AND COMPANION ITEMS

- 24 **Ordinance - Zoning Case #ZC18-0005 - Granting S-P-1 (Detailed Site Plan) for C-C (Community Commercial) Uses Including Installation and Maintenance in Cars of Ignition Interlock Devices and Related Equipment - Approximately 0.904 Acres Located at 7700 Esters Boulevard - 1A Smart Start, LLC, Applicant - CableTex Properties, LLC, Owner.**

Administrative Comments

1. The Planning and Zoning Commission Hearing Date and Recommendation: April 2, 2018 - Favorable 9-0.
2. The *Imagine Irving* 2017 Comprehensive Plan Future Land Use Map recommends *Business District* uses for this property. This is a flexible category that calls for a mix of office, retail, and commercial uses. This proposed use is in conformance with the Comprehensive Plan.
3. The existing zoning specifically excludes auto repair uses. The applicant is seeking to remodel and occupy an existing building to install, remove, and maintain ignition interlock devices in automobiles. Maintenance includes the downloading of information from the devices.
4. Ignition interlock devices prevent a car from starting until a valid breath sample is provided.
5. All installation and removal of devices will occur indoors. Information downloads will occur in drive-through lanes.
6. No other auto repair uses would be allowed at this location.
7. A total of 11 public notices were mailed. Staff received two (2) responses in support and no responses in opposition to this request.
8. Since this is primarily a service operation, and since no other auto repair uses will be permitted, staff can support this request.
9. This item supports Strategic Objective 3.5 - Effectively plan and manage land use.

Recommendation

The ordinance be adopted per the recommendation of the Planning and Zoning Commission.

25 Ordinance - Zoning Case #ZC18-0009 - Granting S-P-2 (Generalized Site Plan) for C-C (Community Commercial) and Hotel Uses - Approximately 2.402 Acres Located at 555 West Airport Freeway - JDJR Engineer and Consultants, Inc., Applicant - 555 West Airport Freeway LLC, Owner.

Administrative Comments

1. The Planning and Zoning Commission Hearing Date and Recommendation: April 2, 2018 – Postpone to April 16, 2018. April 16, 2018 – Pending.
2. The Imagine Irving Comprehensive Plan Future Land Use Map recommends Commercial Corridor uses. This category is an “auto-oriented district for retail, office and commercial uses.” This use is in conformance with the Comprehensive Plan.
3. The applicant is seeking approval for a 5-story Four Points by Sheraton hotel and a small retail center. The hotel would be located approximately 300 feet from the State Highway 183 right-of-way, behind the law office and car title lender on the south and the mini-warehouse on the north. The future retail would be located on the strip of land between the Chicken Express and the law office that connects to State Highway 183.
4. On Tuesday, March 28, staff received a request from the applicant to postpone this request to the April 16, 2018 Planning and Zoning Commission meeting, and to the May 3, 2018 City Council meeting.
5. A total of 12 public notices were mailed. Staff received no responses in support and one (1) response in opposition to this request.
6. This item supports Strategic Objective 3.5 – Effectively plan and manage land use.

Recommendation

Postpone to May 3, 2018.

26 Ordinance - Zoning Case #ZC18-0019 - Granting S-P-2 (Generalized Site Plan) for R-6 (Single Family) District Uses - Approximately 0.375 Acres Located at 413 and 417 Elwood Road - DH2 Homes, LLC, Applicant/Owner.

Administrative Comments

1. The Planning and Zoning Commission Hearing Date and Recommendation: April 2, 2018 – Favorable 5-4 (Commissioners Niemeier, Spurlock, Taylor and Zeske, nay).
2. The *Imagine Irving* 2017 Comprehensive Plan Future Land Use Map recommends *Residential Neighborhood* uses for this property. This land use category is described as “predominantly single-family detached homes or duplexes with some mix of non-residential uses, particularly in-home businesses.” The proposed zoning change is in conformance with the Comprehensive Plan.

3. The applicant is requesting a zoning change to modify the required lot width.
4. The property is a platted lot that was previously subdivided illegally and had a house on each half of the lot. Both houses were demolished several years ago. Since the property is vacant and both halves are under the same ownership, this is now once again considered to be a single platted lot.
5. The R-6 (Single Family) zoning district requires a 50-ft. lot width. The applicant proposes to create two lots, with each being 46.75 feet wide.
6. The Neighborhood Protection Ordinance requires lots to be at least 80% of the width of surrounding residential lots. The surrounding residential lots have an average width of 70.76 feet. To meet the 80% lot width requirement, the lots would need to be a minimum of 56.6 feet wide. The proposed lots, therefore, do not meet the ordinance requirements.
7. In 2017 the applicant requested to rezone the property to the east into three buildable residential lots with 47.17-ft. lot widths. The request was approved for only two buildable residential lots with lot widths of 70.76 feet.
8. All other requirements of the R-6 district regulations will be met.
9. A total of 14 public notices were mailed. Staff received no responses in support of and one (1) response in opposition to this request. The opposition represents 21.64% of the land within 200 feet of the subject property. Since this is greater than 20%, per state law a $\frac{3}{4}$ -vote is required for approval.
10. Staff cannot support this request since a similar exception was not approved for the adjacent property.
11. This item supports Strategic Objective 3.5 – Effectively plan and manage land use.

Recommendation

The ordinance be denied.

APPOINTMENTS AND REPORTS

27 Resolution - Appointment to the Housing and Human Services Board to Fill an Unexpired Term

Administrative Comments

1. This item is recommended by the City Secretary's Office.
2. **Impact:** Appointment of Irving residents to boards, commissions and committees assures that our residents have a voice in city government.
3. The vacant position under consideration is for the Housing and Human Services Board, Place 9.

Recommendation

The resolution be approved.

28 Mayor's Report

Adjournment