

**AGENDA**  
**MEETING OF THE IRVING CITY COUNCIL**  
**THURSDAY, MAY 4, 2017**  
**COUNCIL CHAMBER - CIVIC CENTER COMPLEX**  
**825 WEST IRVING BOULEVARD**  
**IRVING, TEXAS**

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1:00 P.M. -- CITY COUNCIL WORK SESSION -- WEDNESDAY, MAY 3, 2017 -- FIRST FLOOR CITY COUNCIL CONFERENCE ROOM -- CIVIC CENTER COMPLEX -- 825 WEST IRVING BOULEVARD -- IRVING, TEXAS

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6:15 P.M. -----Pre-Council Briefing (If Necessary) 1st Floor  
City Council Conference Room Or City Council  
Chamber Conference Room, Civic Center  
Complex

7:00 P.M.----- Organizational Service Announcements

Invocation

Pastor Kevin Weathers, Meadowbrook Baptist Church

Pledge Of Allegiance

Proclamations, Announcements, and Special Recognitions

Citizens' Forum

Citizens are invited to speak for three (3) minutes on matters relating to City government and on items not listed on the regular agenda.

Public Hearing: Items 1 through 36

THIS MEETING CAN BE ADJOURNED AND RECONVENED, IF NECESSARY, THE FOLLOWING REGULAR BUSINESS DAY.

ANY ITEM ON THIS POSTED AGENDA COULD BE DISCUSSED IN EXECUTIVE SESSION AS LONG AS IT IS WITHIN ONE OF THE PERMITTED CATEGORIES UNDER SECTIONS 551.071 THROUGH 551.076 AND SECTION 551.087 OF THE TEXAS GOVERNMENT CODE.

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This facility is physically accessible and parking spaces for the disabled are available. Accommodations for people with disabilities are available upon request. Requests for accommodations must be made 48 hours prior to the meeting. Contact the City Secretary's Office at (972) 721-2493 or Relay Texas at 7-1-1 or 1-800-735-2988.

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# CITY COUNCIL AGENDA

## 1 City Operations Update

### CONSENT AGENDA

## 2 Approving Work Session Minutes for Wednesday, April 19, 2017

## 3 Approving Regular Meeting Minutes for Thursday, April 20, 2017

## 4 Resolution - Opposing Legislation Authorizing the City of Dallas to Divert a Portion of Its Sales Tax Allocated for DART to Contribute to the Dallas Police and Fire Pension System

### Administrative Comments

1. This item is recommended by the Audit & Finance Committee.
2. **Impact:** State or local legislation that would authorize the City of Dallas to divert a portion of its sales tax allocated to DART for the purpose of providing funding for the Dallas Police and Fire Pension would result in significant service cuts for DART and negatively impact DART member cities, including the City of Irving.

### Recommendation

The resolution be approved.

## 5 Resolution - Authorizing the City Manager or Designee to Negotiate and the Mayor to Execute an Electricity Supply Contract for the City of Irving Based on Best Value and Other Conditions Set by the City Council

### Administrative Comments

1. This item is recommended by the City Manager's Office.
2. **Impact:** This resolution authorizes the City Manager or designee to negotiate and the Mayor to execute a contract to purchase electric service at a fixed price and explore renewable energy (wind) if competitive and appropriate for a period of one to five years at a time determined by him to be appropriate.
3. Given the constant movement of the electricity supply market and the number of factors affecting electricity rates on a daily basis, this resolution provides the necessary flexibility to ensure that the City Manager or designee is able to negotiate at the optimum time in order to secure the best value for the city.
4. In 2008, the city made the strategic decision to leave the cooperative Cities Aggregation Power Project (CAPP) and solicited our own electricity supply contract. Since that time, the city has benefitted from energy cost savings.

5. **Staff presented this item to the Audit and Finance Committee on April 19, 2017.**
6. Funding is available in the General Fund and the Water and Sewer System Fund, subject to funds being appropriated in fiscal years associated with the negotiated contract term.

**Recommendation**

The resolution be approved.

**6 Resolution - Approving the Centers for Medicare and Medicaid (CMS) Electronic Data Interchange (EDI) Enrollment Agreement and RelayHealth Payor Agreements**

**Administrative Comments**

1. This item is recommended by the Fire Department and the Financial Services Department. It supports Strategic Objective 4.1 – Safeguard public safety, security, and health.
2. **Impact:** Approval of these agreements allows the City of Irving to receive payment/reimbursement on submitted Medicare claims for emergency medical services rendered by the Irving Fire Department and allow McKesson to submit electronic claims and receive remittance notices from various payors.
3. On September 16, 2016 (Resolution #2016-357) City Council approved a three-year contract (with one two year renewal option) with PST Services, Inc., (a McKesson Company) for the billing and collections of Emergency Medical Services. The award was based on evaluation of seven RFP's received.
4. McKesson has migrated to a new billing platform, execution of the payors' agreements is necessary in order for McKesson Services to submit Medicare, Medicaid and private insurance claims on behalf of the City of Irving, through the new clearinghouse, RelayHealth.
5. There is no direct cost to the City for these agreements.

**Recommendation**

The resolution be approved.

**7 Resolution - Approving an Amended Interlocal Agreement Between the City of Irving Tax Increment Reinvestment Zone Number One (TIF #1), City of Irving, and the Dallas County Utility Reclamation District (DCURD) Concerning Desiltation of District Waterways in the Amount of \$547,080**

**Administrative Comments**

1. This item is recommended by the Financial Services Department.
2. **Impact:** The amended interlocal agreement (ILA) among the City, TIF #1 and DCURD will provide funding for Area Personal Transit (APT) Guideway Engineering Inspection.
3. The ILA was first approved on December 8, 2016 in a total amount of \$387,000 to fund essential flood control, levee and Lake Carolyn wall analysis and restoration of the Cottonwood Creek Slope.
4. This amendment increases the amount of the interlocal agreement by \$160,080.00 to fund APT Guideway Engineering Inspection.
5. The amendment was approved by the TIF Board at their April 18, 2017 Board Meeting.
6. Funding in the amount of \$160,080 is available in the FY 17 budget within the TIF #1 Operating Fund.

**Recommendation**

The resolution be approved.

**8 Resolution - Authorizing Reimbursement Agreement in an Amount Not to Exceed \$2,163,209 with the Dallas County Utility and Reclamation District for Public Infrastructure Improvements Within the Tax Increment Reinvestment Zone No. One**

**Administrative Comments**

1. This item is recommended by the Financial Services Department.
2. **Impact:** Approval of this reimbursement agreement will allow the Dallas Utility and Reclamation District (DCURD) to begin public infrastructure improvements to the Area Personal Transit System (APT) and emergency generator engineering.
3. DCURD desires to begin work on public infrastructure projects related to the Bell Tower APT passenger cross-over, Automatic Train Protection systems upgrades, APT guideway and column repairs and Emergency Generator Engineering in the Urban Center.
4. The total amount of the reimbursement is \$2,163,209 which will be paid in accordance with the Infrastructure Cost Payment Procedure and Payment Calculation Formula as revised July 25, 2013.

5. This item was approved by the TIF Board of Directors at their April 18<sup>th</sup> meeting.
6. Upon completion of the project, the TIF will reimburse DCURD for as, if and when TIF funds are available.

**Recommendation**

The resolution be approved.

**9 Resolution - Awarding a Contract to Mid-America Golf & Landscape Inc., in the Amount of \$1,563,300.53 for the Twin Wells Golf Course Turf Irrigation Project**

**Administrative Comments**

1. This item is recommended by the Capital Improvement Program Department. It supports Strategic Objective 4.5 – Implement enhancements to cultural and recreational facilities.
2. **Impact:** This project will install a new turf grass irrigation system for the 18-hole Twin Wells Golf Course, including the driving range and club house area. This project will work in conjunction with the renovation for the course.
3. **This item was presented at the City Council Work Session on April 27, 2016 and to the Transportation and Natural Resources Committee on February 15, 2017.**
4. This project will install HDPE (high density poly ethylene) pipe which will be better suited for the movable soils within the course. A central computer and field decoder controls will also be installed to allow for easier maintenance monitoring and will allow the course maintenance staff to respond quicker to any system malfunctions.
5. Bids were received from 2 bidders. Mid-America Golf & Landscape Inc., submitted the lowest responsive responsible base bid of \$547,148.99. The base bid included the HDPE main line piping, valves, wiring, the central computer system and the radio remote field decoder controllers.
6. It is recommended to accept the following Alternates:

Alternate #2	install the lateral system around holes one & ten tees and nine & eighteen greens as well as the practice greens, the practice range and the clubhouse area	\$ 177,431.32
Alternate #3	installation of the remaining lateral system	\$ 802,018.84
Alternate #5	add a 25 year warranty, including on-site training to the installation of the HDPE pipe	\$ 12,508.78
Alternate #7B	add the decoder control system to the existing pump station	\$ 11,645.95
Alternate #9	install piping for the backwash line from the existing pump station to the river outflow pump area	\$ 12,546.65
TOTAL		\$1,016,151.54

7. The total award amount of \$1,563,300.53 is \$87,886.47 (8%) below the project estimate. It is requested the remaining funds be retained in the account for future course renovations.
8. Funding in the amount of \$1,563,300.53 is available in the Park Improvement Bond Fund.

**Recommendation**

The resolution be approved.

**10 Resolution - Approving a Special Event Permit Application for Four Seasons Markets to Hold a Farmer’s Market on Main Street in Downtown Irving on Sundays from May 2017 Thru October 2017**

**Administrative Comments**

1. This item is recommended by the Economic Development Department.
2. **Impact:** This special event permit will allow the Four Seasons Markets to hold the Irving Farmers Market on the 200 Block of South Main Street in Downtown Irving on Sundays from May thru October 2017.
3. **This item was discussed at the April 6, 2017, Planning and Development Committee meeting and at the April 20, 2017, Community Services and Public Safety Committee meeting. Several Planning and Development Committee members encouraged consideration of hosting the market on Saturdays. Upon further review and reconsideration, the applicant has determined that Sunday is optimum for their market as they operate other successful markets on Sundays in a similar setting.**

4. Four Seasons Markets develops and manages European style markets where ranchers, farmers, specialty food producers and artisanal craftsmen can interact with customers and other vendors in a colorful, exciting, family-friendly atmosphere that mimics the village markets popular throughout Europe. Their goal is to create a marketplace for small business owners to promote their homegrown or handmade products, to offer a great shopping experience for the patrons and to improve the foot traffic at commercial properties where the markets take place.
5. The Four Seasons Irving Farmers Market will be held between 10:00 a.m. to 2:00 p.m. on Sundays in Downtown Irving located on Main Street between Rock Island Road and Irving Boulevard. Setup for the event will start at 9:00 a.m. and tear down/cleanup completed at 3:00 p.m.
6. This permit approves the closure of Main Street north of Irving Boulevard to Rock Island Road, from 9:00 a.m. to 3:00 p.m. on Sundays between May 7, 2017 and October 29, 2017.
7. The City's Special Event Permit Application requires City Council approval for all events with time periods that exceed four and one-half hours. The event is scheduled from 10:00 a.m. to 2:00 p.m.
8. The Four Seasons Markets will secure the necessary food permits required for the event. Permit fees are not being waived.
9. The event has been reviewed by Police, Fire, Economic Development, Traffic and Transportation, Health Department, Building Inspections and Planning and Zoning Department.
10. Review of the application indicates that no EMT or police personnel are required.
11. No funding or in-kind support is required.

**Recommendation**

The resolution be approved.

**11 Resolution - Authorizing the Sale of a Drainage Easement on City-Owned Property Located at 2106 East Grauwlyer Road in the Amount of \$1,000.00 to the Texas Department of Transportation for the Diamond Interchange Phase II Project**

**Administrative Comments**

1. This item is recommended by Economic Development.
2. **Impact:** Conveyance of the drainage easement to the state will accommodate future improvements to Loop 12 and SH183 also known as the Diamond Interchange Phase II Project.

3. The Diamond Interchange Phase II Project which includes improvements to Loop12 and SH183, requires that the Texas Department of Transportation (TxDOT) acquire a drainage easement identified as Parcel 116E across the city-owned property located at 2106 E. Grauwylar Road. The city's property is a narrow, vacant tract of land that serves as a drainage outfall for the Grauwylar Road storm drainage system.
4. While this construction project is not imminent, TxDOT has identified several parcels that need to be acquired for the ultimate project so that when funding is identified, the project will move forward without delay.
5. TxDOT commissioned an appraisal to establish the just compensation due to the City for this acquisition. The appraisal includes the land, any improvements within the take area and damages to the remainder. Total compensation of the portion to be acquired as determined by the appraisal is \$468.00. TxDOT has offered \$1,000.00 for the drainage easement.

### **Recommendation**

The resolution be approved.

## **12 Resolution - Renewing the Annual Contract with Mountain States Pipe & Supply Co, (MSPS) in the Total Estimated Amount of \$300,000.00 for Water Meter GPS Services**

### **Administrative Comments**

1. This item is recommended by the Water Utilities Department.
2. **Impact:** This service is part of an overall project that will occur in four phases over a total of five years and will result in more efficient meter reading for the city and additional historical water usage data for the customer.
3. **This item will be presented to the Transportation and Natural Resources Committee on May 3, 2017.**
4. This renewal establishes the continuation of an annual contract to provide water meter GPS services. The original contract was awarded to the vendor scoring the highest points through a request for proposal process. The current contract term expires May 31, 2017, and the renewal term will be June 1, 2017 through May 31, 2018. This is the second of three one-year renewal options.
5. MSPS will provide services to measure and record GPS locations for each meter in the project area. They will verify that the radio communication devices (ERTS) in each meter box are up to current standards and functioning. They will also replace any ERTS or meters that are not working correctly or will not work with the new



system.

6. The project will produce fully functional meters and ERTS that are capable of communicating and working in an Advanced Metering Infrastructure (AMI) fixed network system.
7. The GPS coordinates of the meters and ERTS will be used to design the future radio based network of the AMI system. This will make sure that the communications infrastructure will be placed at the appropriate distances from the meters to minimize any future meter read.
8. Funding in the amount of \$300,000.00 is available in the Water Utilities budget within the Water and Sewer System Non-Bond CIP Fund.

**Recommendation**

The resolution be approved.

**13 Resolution - Appointments to the Trinity River Authority of Texas (TRA) Advisory Committee for the Central Regional Wastewater System**

**Administrative Comments**

1. This item is recommended by the City Manager's Office.
2. **Impact:** This resolution ensures that the City of Irving is represented on the Trinity River Authority's Advisory Committee to consult with and advise the Authority on future capital projects, plans of expansion, operational issues, methods for improved services, and on the proposed annual budget.
3. The Bylaws specify that a voting member and an alternate representative be appointed to serve on the committee. The alternate representative will serve as the voting member in the event the voting member is unable to attend.
4. Todd Reck, Water Utilities Director, is the current voting member and Steve Pettit, Assistant Water Utilities Director, is the alternative representative.
5. This resolution will reappoint Todd Reck and Steve Pettit to an additional term of twelve months.

**Recommendation**

The resolution be approved.

## **14 Resolution - Appointment to the Upper Trinity Regional Water District**

### **Administrative Comments**

1. This item is recommended by the City Manager's Office.
2. **Impact:** This appointment will continue to provide for an Irving voice on the Board.
3. Resolution 2013-134 appointed Ramiro Lopez to the Upper Trinity Regional Water District Board to a term expiring May 31, 2017. This resolution will reappoint Ramiro Lopez to a term expiring May 31, 2021.

### **Recommendation**

The resolution be approved.

## **15 Resolution - Approving an Interlocal Agreement Between the City of Irving and the City of Dallas, Acting on Behalf of Its Radio Station, WRR, in an Amount Not to Exceed \$67,600.00 for Broadcasting Services for the Irving Arts Center**

### **Administrative Comments**

1. This item is recommended by the Irving Arts Center.
2. **Impact:** Both parties entered into the Broadcast Contract in the mutual interest of their governmental functions, for the benefit and welfare of the general public and to promote the arts and culture in the region and the state of Texas and for other public purposes.
3. The Broadcast Contract is for the annual advertising for the Irving Arts Center from May 1, 2017 to April 28, 2018 in the amount of \$67,600.00.
4. Funding in the amount of \$67,600.00 is available in the Irving Arts Center's budget within the General Fund.

### **Recommendation**

The resolution be approved.

**16 Resolution - Approving a Community Development Block Grant Agreement with the Irving Family Advocacy Center for the Provision of Mental Health Case Management in the Amount of \$20,000.00.**

**Administrative Comments**

1. This item is recommended by the Planning and Community Development department.
2. **Impact:** This agreement will allow the City of Irving to leverage services with the Irving Family Advocacy Center (FAC) to provide joint case management of homeless persons with mental health needs.
3. The Emergency Solutions Grant (ESG) is provided to the City of Irving from the US Department of Housing and Urban Development (HUD). These funds are used to assist the homeless and near homeless with a variety of needs including rental assistance, re-housing, and shelter operations. The Planning and Community Development department provides re-housing services through its in-house ESG Housing Advocate staff person.
4. The FAC will partner with the ESG Housing Advocate to provide clients with coordinated supportive services. This will allow the ESG Housing Advocate to focus on housing search, financial coaching, and other sustainability concerns while the FAC case manager provides mental health counseling, potential client assessments, and follow-up with client doctor visits and/or medications. The FAC will also provide group counseling sessions for homeless clients to reduce transition barriers.
5. The Housing and Human Services Board approved an allocation of Community Development Block Grant (CBDG) funds for this purpose at its March 15, 2017 meeting.
6. Funding in the amount of \$20,000.00 is available in the Public Services budget within the Community Development Block Grant Fund.

**Recommendation**

The resolution be approved.

**Bids & Purchasing Items  
Items 17-28**

**17 Resolution - Renewing the Annual Contract with Irving Red Wing Shoe Store, Inc., in the Total Estimated Amount of \$79,122.00 for Work Boots for Field Employees**

**Administrative Comments**

1. This item is recommended by the Financial Services Department – Purchasing Division and Human Resources Department – Risk Management and Benefits Division.

2. **Impact:** This contract provides protective footwear with specific features geared toward the job functions in various city departments to help prevent injuries. Departments using the protective footwear include Water Utilities, Solid Waste Services, Parks and Recreation, Traffic and Transportation, and other general government departments.
3. This renewal establishes the continuation of an annual contract to provide work boots for field employees. The current contract expires May 31, 2017. This is the second and final of two, one-year renewal options.
4. Funding for Fiscal Year 2016-17 is available in various departmental budgets within various funds, while funding for Fiscal Year 2017-18 is subject to budget appropriations.

Vendor	Contract Term	Total Estimated Amount	Fiscal Year(s)
Irving Red Wing Shoe Store, Inc.	6/1/17 – 5/31/18	\$26,374.00	FY 2016-17
		\$52,748.00	FY 2017-18
	<b>TOTAL</b>	<b>\$79,122.00</b>	

**Recommendation**

The resolution be approved.

**18 Resolution - Approving Additional Funds for As-Needed Purchases from Staples Business Advantage, in the Total Estimated Annual Amount of \$72,500.00 for Allsteel and Various Brands of Office Furniture through National Joint Powers Alliance (NJPA)**

**Administrative Comments**

1. This item is recommended by the Financial Services Department – Purchasing Division.
2. **Impact:** Approval of this item allows for the as-needed purchase of new and replacement Allsteel furniture as well as several additional brands other than HON.
3. A Vendor/Member contract which expires on April 9, 2019 between the City of Irving and Staples Business Advantage was approved by Administrative Award No. 5042, authorizing spending in the amount of \$45,000.00 for the period of August 29, 2016 through April 9, 2017. This contract supports utilization of NJPA Contract No. 031715-SCC Furniture and Storage which also expires on April 9, 2019.
4. The requested additional funding will be utilized for as-needed furniture purchases for various departments for the final two years of this contract.

5. Funding for Fiscal Year 2016-17 is available in various departmental budgets within various funds, while funding for Fiscal Years 2017-18 and 2018-19 is subject to budget appropriation.
6. Because this contract runs from May 2017 through April 2019 it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year's additional purchases and the contract total amount in not exceeded.

Vendor	Spending Term	Total Estimated Amount	Fiscal Year(s)
Staples Business Advantage	5/5/17- 4/9/19	\$37,000.00	2016-17
		\$72,500.00	2017-18
		\$35,500.00	2018-19
<b>TOTAL NOT TO EXCEED AMOUNT</b>		<b>\$145,000.00</b>	

**Recommendation**

The resolution be approved.

**19 Resolution - Approving the Renewal of Subscription Services with TASER International, Inc., in the Annual Amount of \$283,047.00 for Support Services and Storage**

**Administrative Comments**

1. This item is recommended by the Police Department.
2. **Impact:** Body worn cameras provide officers with the ability to capture encounters with the public that an in-car camera would not provide. These videos can be used as evidence in criminal investigations, to provide context, and to document interactions between officers and the public that are in dispute in order to allow the department to provide a level of transparency that will increase trust with our residents.
3. A contract was awarded to TASER International, Inc., on December 10, 2015 for a five year term. The original award amount for year one included the purchase of hardware and subscription services. Subsequent annual renewal options are for subscription services only and will continue to be presented on an annual basis.
4. This item includes \$232,800.00 for the renewal of subscription services covering the initial purchase of 200 cameras as well as subscription services in the amount of \$50,247.00 for 45 additional cameras which have been purchased over the course of the last year.

- Funding for Fiscal Year 2016-17 is available in the Police Department budget within the General Fund while funding for Fiscal Year 2017-18 is subject to budget appropriation.

**Recommendation**

The resolution be approved.

**20 Resolution - Approving a Vendor/Member Contract Pursuant to a Cooperative Purchasing Agreement Between the City of Irving and GT Distributors, Inc., and Authorizing As-Needed Purchases of Body Armor and Assorted Police Duty Gear and Tactical Gear in the Estimated Amount of \$256,800.00 through the State of Texas Local Government Statewide Purchasing Cooperative Agreement (BuyBoard)**

**Administrative Comments**

- This item is recommended by the Police and Fire Departments and by the Financial Services Department – Purchasing Division.
- Impact:** Establishment of a Vendor/Member Contract between the City of Irving and GT Distributors, Inc., for utilization of BuyBoard Contract No. 524-17 Public Safety and Firehouse Supplies and Equipment, which expires on March 31, 2018, will allow the city to purchase body armor, duty gear, and other related supplies and equipment under the best possible terms and conditions for the city.
- Approval of this contract supports as-needed purchases of body armor for both Police and Fire Departments, police duty gear, ammunition, and tactical gear such as tear gas and face shields through the designated BuyBoard contract for the specified contract term.
- Funding for Fiscal Year 2016-17 is available the Police and Fire Department budgets within the General Fund, while funding for Fiscal Year 2017-18 is subject to budget appropriation.
- Because this annual contract runs May 2017 through March 2018, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year’s additional purchases and the total contract award amount is not exceeded.

<b>Vendor</b>	<b>Contract Term</b>	<b>Total Est. Expenditure</b>	<b>Fiscal Year</b>
GT Distributors, Inc.	5/5/17 – 3/31/18	\$113,400.00	2016-17
		\$143,400.00	2017-18
<b>TOTAL</b>		\$256,800.00	

**Recommendation**

The resolution be approved.

**21 Resolution - Approving and Accepting the Proposal of Taylor Smith Consulting, LLC, in the Total Estimated Annual Amount of \$200,000.00 for Temporary Personnel for Refuse Workers**

**Administrative Comments**

1. This item is recommended by the Solid Waste Services Department.
2. **Impact:** Use of temporary personnel will enable the Solid Waste Services Department to respond to fluctuating program needs and demands in an efficient and inexpensive manner.
3. This award establishes a two year contract for the continuation of providing temporary personnel for manual labor needs.
4. M/WBE participation in this award is 100%.
5. **This item was presented to the Transportation and Natural Resources Committee on April 5, 2017.**
6. Funding for Fiscal Year 2016-17 is available within the Solid Waste Fund, while funding for Fiscal Years 2017-18 and 2018-19 is subject to budget appropriation.
7. Because this contract runs from May 2017 through April 2019 it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year's additional purchases and the total contract award amount is not exceeded.

<b>Vendor</b>	<b>Contract Term</b>	<b>Total Estimated Amount</b>	<b>Fiscal Year(s)</b>
Taylor Smith Consulting, LLC	5/5/17 – 4/30/19	\$85,000.00	2016-17
		\$200,000.00	2017-18
		\$115,000.00	2018-19
<b>TOTAL AMOUNT NOT TO EXCEED</b>		<b>\$400,000.00</b>	

**Recommendation**

The resolution be approved.

**22 Resolution - Renewing the Annual Contracts with Medwaste Solutions, Inc., Campbell Paper Company, and Complete Supply, Inc., in the Total Estimated Amount of \$116,179.21 for Janitorial Supplies**

**Administrative Comments**

1. This item is recommended by the Parks & Recreation Department.
2. **Impact:** Janitorial supplies provide the necessary items to maintain a safe, healthy, and attractive environment for City of Irving employees and visitors to city facilities.
3. Group I includes paper products such as EcoLogo certified paper towels containing 100% recycled fiber and Green Seal certified toilet tissue made from recycled fiber with a minimum of 75% post-consumer material; Group II includes conventional janitorial supplies such as brushes, mops, soaps, all-purpose cleaners, bug spray, gloves, etc.; and, Group III provides environmentally friendly janitorial supplies.
4. Per the terms of the contract, Campbell Paper Company has provided the required documentation to support a request for a price increase on all items in Group II. The total estimated annual increase for that group effective June 1, 2017 will be \$2,616.03 or 6.43%.
5. This award establishes the continuation of an annual contract for providing janitorial supplies. The original contract was awarded on the basis of competitive bids. The current contract expires on May 31, 2017. This is the second of two one-year renewal options.
6. Funding for Fiscal Year 2016-17 is available in the Inventory Fund, while funding for 2017-18 is subject to budget appropriation.
7. Because this annual contract runs June 2017 through May 2018, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year's additional purchases and the total contract award amount is not exceeded.

Vendor	Group	Contract Term	FY 2016-17 Est. Expenditure	FY 2017-18 Est. Expenditure	Total Est. Annual Exp.
MedWaste Solutions, Inc.	Group I	6/1/17 – 5/31/18	\$21,120.40	\$41,594.38	\$ 62,714.78
Campbell Paper Company	Group II		\$14,883.26	\$28,458.57	\$ 43,341.83
Complete Supply, Inc.	Group III		\$ 3,374.20	\$ 6,748.40	\$ 10,122.60
<b>TOTAL</b>			\$39,377.86	\$76,801.35	\$116,179.21

**Recommendation**

The resolution be approved.



**23 Resolution - Renewing the Annual Contract with Bank of America, N.A., in the Total Estimated Amount of \$174,000.00 for Bank Depository Services**

**Administrative Comments**

1. This item is recommended by the Financial Services Department.
2. **Impact:** This contract benefits the city by providing a high level of overall banking services and immediate access to meet the city’s liquidity needs.
3. This renewal establishes the continuation of an annual contract to provide bank depository services. The original contract was awarded to the vendor scoring the highest points through a request for proposal process and has fixed rates for the full contract duration. The current contract term expires May 31, 2017. This is the second of three one-year renewal options.
4. Funding is available in the Non-Departmental budget within the General Fund.

Vendor	Contract Term	Total Estimated Expenditure	Fiscal Year(s)
Bank of America, N.A.	6/1/17 – 5/31/18	\$ 58,000.00	2016-17
		\$116,000.00	2017-18
<b>TOTAL</b>		<b>\$174,000.00</b>	

**Recommendation**

The resolution be approved.

**24 Resolution - Approving a Vendor/Member Contract Pursuant to a Cooperative Purchasing Agreement Between the City of Irving and Oldcastle Materials Texas, Inc., (Formerly APAC-Texas, Inc.), in an Amount Not to Exceed \$1,000,000.00 for Asphalt Milling and Overlay through the City's Interlocal Cooperative Purchasing Agreement with Dallas County**

**Administrative Comments**

1. This item is recommended by the Transportation Department – Streets Division and the Financial Services Department – Purchasing Division.
2. **Impact:** Establishment of a Vendor/Member Contract between the City of Irving and Oldcastle Materials Texas, Inc., (Formerly APAC-Texas, Inc.) for utilization of Dallas County Contract No. 2014-063-6445, which expires on September 30, 2017, will allow the city to procure asphalt and milling overlay services under the best possible terms and conditions for the city.
3. The Asphalt Milling and Overlay Services from Oldcastle Materials Texas, Inc., through the City’s Interlocal Cooperative Purchasing Agreement with Dallas County are utilized by the Street Department to maintain and enhance mobility for the safe and effective transit of motorist throughout the City of Irving. This contract will provide the necessary resources to expedite repair of damaged existing roadways.

4. The City anticipates an approximate 20% savings through utilization of this contract.
5. Funding in the amount of \$1,000,000.00 is available in the Traffic & Transportation Department budget within the General Fund.

Vendor	Description	Total Estimated Amount	Fiscal Year(s)
Oldcastle Materials Texas, Inc.	Asphalt milling and overlay services	\$1,000,000.00	FY 2016-17

**Recommendation**

The resolution be approved.

**25 Resolution - Renewing the Annual Contract with IEA, Inc. in an Amount Not to Exceed \$300,000.00 for Structural Engineering Services**

**Administrative Comments**

1. This item is recommended by the Capital Improvement Program Department.
2. **Impact:** Structural engineering services are utilized for review, analysis, and/or design of existing or proposed City of Irving infrastructure, i.e. retaining walls, screening walls and pedestrian bridge abutments. Structural engineering is a specialized professional skill set that is not available within existing staff.
3. **This item will be presented to the Transportation and Natural Resources Committee on May 3, 2017.**
4. Utilization of these services has ranged from \$51,000.00 to \$215,000.00 annually over the past three fiscal years.
5. This renewal establishes the continuation of an annual contract to provide structural engineering services. The original contract was awarded as the result of a negotiated agreement with the respondent receiving the highest evaluation criteria score through a Request for Qualifications process. This is the first one-year renewal of this contract, which expires June 23, 2017.
6. Funding is available within various Capital Improvement project funds.
7. Because this contract runs from June 2017 through June 2018 it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year's additional purchases and the contract total amount in not

exceeded.

<b>Vendor</b>	<b>Contract Term</b>	<b>Estimated Expenditure</b>	<b>Fiscal Year(s)</b>
IEA, Inc.	6/24/17 – 6/23/18	\$100,000.00	2016-17
		\$200,000.00	2017-18
<b>TOTAL NOT TO EXCEED AMOUNT</b>		<b>\$300,000.00</b>	

**Recommendation**

The resolution be approved.

**26 Resolution - Approving and Accepting the Proposal of CDW Government, LLC in the Total Amount of \$56,660.00 for Panasonic Toughbooks and Accessories**

**Administrative Comments**

1. This item is recommended by the Information Technology and Fire Departments.
2. **Impact:** The purchase of replacement tablets is critical to the efficient operation of emergency medical services, the recording and billing process, and the Fire Department’s federal compliance as a health care provider.
3. The Fire Department’s existing tablets are over five years old, have exhausted their warranty and reached the end of their useful life. The Technology Governance Committee reviewed and recommended this purchase to be made from the 2017 budget in June 2016.
4. A Request for Proposals was issued to 54 qualified Panasonic vendors for the purpose of supplying 19 Toughbook tablets and associated accessories for the Fire Department’s electronic patient care program. These tablets allow the paramedics to provide quick medical response to patients as well as share information quickly with area hospitals.
5. Three proposals were received. CDW Government, LLC is recommended for award as the respondent scoring the highest number of points based on established evaluation criteria.
6. Funding in the amount of \$56,660.00 is available within the Technology Replacement Fund.

**Recommendation**

The resolution be approved.

**27 Resolution - Approving and Accepting the Proposal of Berry Dunn McNeil & Parker, LLC (BerryDunn), in the Amount of \$74,560.00 for Enterprise Resource Planning and Utility Billing Software Replacement and in the Estimated Annual Amount of \$275,369.00 for Implementation Consulting**

**Administrative Comments**

1. This item is recommended by the Financial Services, Water Utilities, and Information Technology Departments.
2. **Impact:** The age and stability of the city's finance/human resources and utility billing software were identified as a deficiency in the technology assessment performed in 2016. The replacements of both software platforms were identified as a critical architecture initiative in the city's technology five year strategic plan to address the deficiencies. This item establishes a contract for the professional services required to develop and issue a Request for Proposals and award contract(s) for software replacement, as well as for subsequent project management with regard to the actual software implementation.
3. **This item was presented to the Audit & Finance Committee on April 19, 2017.**
4. A Request for Proposals (RFP) was distributed to 144 professional service firms and a total of six responses were received. The responses were shortlisted and three finalists were interviewed by an evaluation committee made up of staff from Information Technology, Water Utilities, and Finance. The committee recommends that BerryDunn be awarded the contract to perform the two professional services components required for this replacement/implementation process.
5. Part One is recommended for award in the amount of \$74,560.00. In this phase, BerryDunn will work with city departments to develop specifications for two RFPs for replacement of the city's current utility billing and finance/human resources (Enterprise Resource Planning) software respectively. BerryDunn will also design and facilitate selection activities as well as guide the city through contract negotiation and award.
6. Part Two is recommended for award in the estimated amount of \$963,792.00, or approximately \$275,369.00 per implementation year. This second phase will provide software implementation project management for an estimated period of 42 months. The cost will be billed as actual hours required for implementation project management performed at \$185 per hour plus exact travel costs. If the project appears to exceed the current estimate, the city and BerryDunn will evaluate and re-negotiate further services and potential costs required.
7. Funding for Part One is available in the FY 2016-17 Computer Replacement Fund, while funding for Part Two in Fiscal Years 2017-18, 2018-19, 2019-20, and 2020-21 is subject to annual budget appropriations. It is anticipated that the total estimated amount of \$1,038,352.00 can be taken from the \$2.4 million balance in the Computer Replacement Fund.

8. Because this contract runs from May 2017 through September 2021 it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year's additional purchases and the contract total amount in not exceeded.

Vendor	Project Components	Total Estimated Expenditure	Fiscal Year(s)
BerryDunn	Part 1	\$ 74,560.00	2016-17
	Part 2	\$ 275,369.00	2017-18
		\$ 275,369.00	2018-19
		\$ 275,369.00	2019-20
		\$ 137,685.00	2020-21
<b>TOTAL</b>		<b>\$1,038,352.00</b>	

**Recommendation**

The resolution be approved.

**28 Resolution - Ratification of Payment Made to Fibrwrap Construction Services, Inc., in the Total Amount of \$150,000.00 for Emergency Repair of 48" Water Main Located East of the Intersection of State Highway 161 and MacArthur Boulevard**

**Administrative Comments**

1. This item is recommended by the Water Utilities Department.
2. **Impact:** The 48" water main east of the intersection of Highway 161 and MacArthur Boulevard which plays a critical role in providing water service and fire protection to many businesses and residents throughout Irving developed a leak which required immediate repair. Water Utilities Department Director Todd Reck declared the repair an emergency on February 14, 2017 in order to protect public health and safety.
3. **This item was presented to the Transportation and Natural Resources Committee on March 22, 2017 and an update will be presented on May 3, 2017.**
4. In order to stop the leak temporarily, the affected joint was welded from inside the pipe. Fibrwrap Construction Services, Inc., was then able to mobilize immediately to install a fiberglass wrap inside the pipe, covering the welded area for eight feet on either side of the welded joint and permanently restoring the pipe's integrity.

5. Funding in the amount of \$150,000.00 was available in the Water Utilities Department budget within the Water & Sewer System Fund.

**Recommendation**

The resolution be approved.

**End of Bids**

**29 Ordinance - Budget Adjustment #5 to the 2016-17 Fiscal Year Budget**

**Administrative Comments**

1. This item has been recommended by the Financial Services Department.
2. Budget Adjustments are needed in the following funds: Tax Increment Financing District (TIF) #1 Fund and Technology Fund.
3. These adjustments are related to items on the May 4, 2017 City Council agenda

**Recommendation**

The ordinance be adopted.

**INDIVIDUAL CONSIDERATION**

**30 Ordinance - Conduct a Public Hearing and Consider the Request of the Irving Independent School District for Fourth Amendment to the Project Plan and Financing Plan of Tax Increment Reinvestment Zone Number One**

**Administrative Comments**

1. This item has been recommended by the Financial Services Department.
2. **Impact:** Approval of this Ordinance will amend the TIF #1 Project and Financing Plan to include Irving Independent School District (IISD) school projects related to MacArthur High School that benefit the zone.
3. The IISD School Board approved the amendment on February 21, 2017. The TIF Board approved the amendment to the TIF Project and Financing Plan at its April 18, 2017 board meeting.
4. The IISD has requested an amendment to the TIF Project and Financing Plan (the Plan). The Plan was approved on August 5, 1999 and last amended earlier this year by the Carrollton-Farmers Branch ISD. This is the fourth amendment to the Project and Financing Plan.

5. The TIF Project and Financing Plan details the revenue estimates and school projects that IISD will construct with their 75% return of incremental TIF revenues generated within their boundaries. The IISD estimates incremental TIF revenues for school projects to total \$54M. No change is requested to the revenue estimates
6. The current IISD school project list is comprised of the following:
  - a) Estimated Interest on Bond Payments \$13M
  - b) Maintenance of Academy and Outdoor Learning Center \$13.5M
  - c) Northlake College Pool Renovation, Maintenance and Equipment \$7M
  - d) Outdoor Learning Center Fixtures, Furniture, Equipment Maint. and Construction \$1.5M
  - e) MacArthur High School Fine Arts Renovations \$4M
  - f) Irving, MacArthur and Nimitz High Schools-Locker Rooms and Athletic Field Renovation \$15M
7. The Estimated Interest for Bond Payments line item was established in the original TIF Project and Financing Plan approved in 1998. The intent of this line item was to provide a reserve for bond payments related to the Singley Academy. That reserve is no longer needed. The IISD requests to move \$10M from this line item to a new project at MacArthur High School.
8. The amended IISD School project list incorporates this change:
  - a) Estimated Interest on Bond Payments \$3M
  - b) Maintenance of Academy and Outdoor Learning Center \$13.5M
  - c) Northlake College Pool Renovation, Maintenance and Equipment \$7M
  - d) Outdoor Learning Center Fixtures, Furniture, Equipment Maint. and Construction \$1.5M
  - e) MacArthur High School Fine Arts Renovations \$4M
  - f) Irving, MacArthur and Nimitz High Schools-Locker Rooms and Athletic Field Renovation \$15M
  - g) Maintenance, renovations and additions for MacArthur High School \$10M
9. Note that only the Singley Academy and Northlake College are within the TIF boundaries. IISD proposes to expand and upgrade schools outside the boundaries of the TIF but serve students living within TIF boundaries. Improvements to schools near but outside the TIF will benefit those students living within TIF boundaries. Additionally, improved schools serving students within the TIF will help promote development within the TIF.
10. Section 311.011(e) of the Texas Tax Code requires the City to provide notice of the public hearing regarding this item. The required legal notice was published in the Irving Rambler April 22, 2017.

## **Recommendation**

The ordinance be adopted.

### **31 Resolution - Approving Second Amendment to Tax Increment Reinvestment Zone No. One Participation Agreement with the Irving Independent School District**

#### **Administrative Comments**

1. This item is recommended by the Financial Services Department.
2. **Impact:** Approval of this amendment will amend the TIF #1 Participation Agreement (the Agreement) with the Irving Independent School District (IISD) to include school projects related to MacArthur High School that benefit the zone.
3. The IISD approved the amendment at its February 21, 2017 School Board meeting. The amendment was approved by the TIF #1 Board of Directors at its April 18, 2017 meeting.
4. The agreement was approved on August 26, 1999 and amended on September 3, 2015 to include school projects outside the boundaries of the TIF but inside the municipal boundaries of the City that benefit the TIF.
5. Section 311.013 of the Texas Tax Code requires each taxing entity that wishes to contribute to the TIF enter into a participation agreement with the TIF and City. The agreement includes condition for payment of any tax increment to be paid into the fund. The participation agreement and conditions in the agreement are binding on the taxing unit, City of Irving and the TIF Board.
6. Section 311.008 of the Texas Tax Code provides for the joint use of educational facilities by the City and IISD. The Interlocal Agreement (ILA) between the City and the IISD was approved in tandem with the Agreement in 1999 and amended in 2015. The amended ILA providing for joint use of the educational facilities is attached as exhibit A to the Amended IISD Participation Agreement. The Amended ILA includes school sites and projects outside the TIF District but inside the municipal boundaries of the City that benefit the TIF District.
7. The amended school project list below has been included on Page 2 of the Amended ILA between the IISD and City of Irving:
  - a. Estimated Interest on Bond Payments \$3M
  - b. Maintenance of Academy and Outdoor Learning Center \$13.5M
  - c. Northlake College Pool Renovations, Maintenance and Equipment \$7M
  - d. Outdoor Learning Center Fixtures, Furniture, Equipment Maintenance and Construction \$1.5M



- e. MacArthur High School and Nimitz High Schools – Locker Room and Athletic Field Renovations \$15M
- f. Maintenance, Renovations and Additions for MacArthur High School \$10M

**Recommendation**

The resolution be approved. This item is a companion to the amended TIF #1 Project and Finance Plan and should be approved if the Plan is approved.

**32 Resolution - Approving Preliminary/Final Plat - PL17-0012 - ONYE Inc Addition - Approximately 0.991 Acres Located at 1317 W Airport Freeway - ONYE Inc., Applicant - IDD Inc., Agent - Chandrakant B. Patel, Owner.**

**Administrative Comments**

1. The Planning and Zoning Commission Hearing Date and Recommendation: April 17, 2017 - Technical Denial 7-0 (Commissioners French and Patel, absent)
2. This item supports Strategic Objective 3.5 – Effectively plan and manage land use.
3. The purpose of this plat is to create one (1) lot for commercial office usage.
4. This property is not platted. It is undeveloped and does not have frontage on a dedicated public or private street. The owner now wishes to sell the property so that it can be developed with office uses and is requesting to plat the property.
5. The current owner obtained this property in 1993 in its current configuration, and the previous owner obtained this property in 1989 in its current configuration.
6. In 2012, a plat for the Adelphi Addition just south of this property was approved which dedicated a 30-foot mutual access and fire lane easement to provide access from State Highway 183 to this tract.
7. This plat dedicates a 10-foot wide drainage easement adjacent to an existing 20-foot wide drainage and utility easement on the west side of the property.
8. The following exception to the Subdivision Ordinance requires this case to be forwarded to the City Council for action:
  - Section 35-16 (b) of the Subdivision Ordinance requires each that lot within a subdivision shall abut upon a dedicated public street. The applicant is proposing to plat the property without abutting a dedicated public street.
9. The plat complies with all other requirements of the Subdivision Ordinance.
10. Since the property has been in this configuration since at least 1989, proper drainage easements can be obtained, and a 30-foot wide mutual access easement across the lot to the south provides access for this lot to State Highway 183, staff can support this request.

**Recommendation**

The resolution be approved.

## ZONING CASES AND COMPANION ITEMS

- 33 Ordinance - Zoning Case #ZC16-0066 - Granting S-P-1 (Detailed Site Plan) District for R-AB (Restaurant with the Attendant Accessory Use of the Sale of Alcoholic Beverages for On-Premises Consumption) and Movie Theater Uses - Approximately 8.7 Acres Located at 4205 Pioneer Drive - AMC LTD Inc., Applicant - Store SPE Starplex, Owner.**

### Administrative Comments

1. The Planning and Zoning Commission Hearing Date and Recommendation: April 17, 2017 – Favorable 7-0 (Commissioners French and Patel, absent), subject to adding the alcoholic beverage control notes to the site plan. The stipulation of the Planning and Zoning Commission has been met.
2. The property is currently developed with a 1,562 seat movie theater. The applicant is proposing a major renovation of the interior of the theater.
3. As part of the renovation, the applicant seeks approval to allow the sale of alcoholic beverages for on-premises consumption through its “MacGuffin’s” restaurant. The applicant has completed similar renovations of other theaters that include the sale of alcoholic beverages at numerous locations nationwide and in the DFW market, including at Irving Mall in 2013. The restaurant will have 32 seats at the bar and tables, for a total of 1,594 seats in the establishment. The applicant estimates that the alcoholic beverage sales will account for approximately 10% of the total food and beverage revenue.
4. The food service area is separated from the bar area. Patrons who want to buy popcorn, candy, and other food or non-alcoholic drinks will be served from the main concession area. Alcoholic beverages will only be served from the bar, and will be poured into different glasses/cups from what are used for the non-alcoholic drinks served at the food service area. Patrons will be able to carry the drinks into the screening room.
5. The applicant has significant experience with the service and control of alcoholic beverages in a movie theater setting. The zoning site plan for Irving Mall stipulates operational methods and controls including:
  - Patrons may only purchase one alcoholic beverage at a time.
  - Patrons may not buy an alcoholic beverage for anyone else. Each person must buy their own drink and be individually identified. All patrons, regardless of age, are carded.
  - Alcoholic beverages may only be obtained from the bar.
  - All employees are “TiPS” trained and taught to be on the lookout for any improper activities.
  - The theater operates under a zero tolerance policy for minors in possession and will report any such behavior to the police.

- The theater uses a “mystery shopper” program to test employees for compliance with all control policies.
  - Should any guest appear to be intoxicated, staff will interview them and offer to arrange alternative transportation.
6. Additionally, the theater also uses several methods to prevent alcoholic beverages from leaving the theater:
    - All exit doors state “No Alcoholic Beverages Beyond This Point” in English and Spanish.
    - Exits at the front of each screening room are monitored by video and are only to be used as emergency exits.
    - Ushers and ticket booth staff will monitor guests leaving the theater. Staff will intervene if a patron attempts to leave with an alcoholic beverage.
  7. The applicant has affirmed that these controls will be applied at this location as well.
  8. Since the alcoholic beverages are sold from a different location than other food and non-alcoholic beverages, the applicant has multiple methods to ensure compliance with State and local alcoholic beverage regulations, and since the applicant has a successful track record with other locations in Irving, staff can support this request.
  9. A total of 15 public notices were mailed. Staff has received two (2) responses in support and 14 responses in opposition to this request. The opposition is not within 200 feet of the subject property; therefore, a ¾-vote is not required for approval.
  10. This item supports Strategic Objective 3.5 – Effectively plan and manage land use.

**Recommendation**

The ordinance be adopted per the recommendation of the Planning and Zoning Commission.

**34 Ordinance - Zoning Case #ZC17-0016 - Granting S-P-2 (Generalized Site Plan) District for R-6 (Single Family) Uses - Approximately 0.152 Acres Located at 2120 E. Shady Grove Road - Brenda Sively Cota, Applicant/Owner**

**Administrative Comments**

1. The Planning and Zoning Commission Hearing Date and Recommendation: April 17, 2017 – Favorable 7-0 (Commissioners French and Patel, absent).
2. The 2008 Comprehensive Plan Future Land Use Map recommends *Low Density Residential* uses for this property. This use is in conformance with the Comprehensive Plan.
3. The applicant is requesting a zoning change to allow an accessory storage

structure with an exception to the size and distance from the main structure.

4. The Code Enforcement department received a complaint that someone was living in an accessory structure. Staff notified the applicant that the accessory structure could not be used as living quarters.
5. The original structure was a shed. After reviewing the aerial photos and the permit files, staff discovered that the structure had been expanded to 533 square feet, including two rooms, kitchen and bathroom facilities, between 2011 and 2015, and that all work was done without a permit. Staff notified the applicant of the violations.
6. The applicant purchased the property in July of 2016, and does not appear to have been responsible for the expansion work done without a permit. The applicant has worked with staff to remove the kitchen and shower facilities so that it is no longer classified as an “accessory dwelling unit”; however, the applicant is requesting permission to retain the structure strictly for storage uses at its current size and location.
7. The existing structure is 9.8 feet from the main house, is 533 square feet in size, and has two rooms.
8. Section 52-40 (c) and (g)(2) “Accessory buildings” of the zoning ordinance requires the accessory building to be 10 feet from the existing dwelling building and cannot exceed a maximum of 25% of the footprint of the main building. Based on the size of the main building, the maximum allowable size of an accessory structure is currently 258 square feet.
9. A total of 19 notices were mailed. Staff has received no responses in support and two (2) responses in opposition to this case. The opposition represents 12.14% of the land within 200 feet of the subject property. Since this is less than 20%, per state law a ¾-vote is not required for approval.
10. Staff can support this request since the structure existed at the time of purchase by the current owners, all of the kitchen and bathroom facilities have been removed, and the owner has noted on the site plan that it will be only used for storage.
11. This item supports Strategic Objective 3.5 – Effectively plan and manage land use.

### **Recommendation**

The ordinance be adopted per the recommendation of the Planning and Zoning Commission.

## APPOINTMENTS AND REPORTS

### 35 Resolution - Appointments to Dallas County Utility and Reclamation District, Board of Health and Irving Hospital Authority to Fill Unexpired Terms

#### Administrative Comments

1. This item is recommended by the City Secretary's Office. It supports Strategic Goal No. 5.2 – Ensure transparent and inclusive government.
2. **Impact:** Appointment of Irving residents to boards, commissions and committees assures that our residents have a voice in city government.
3. The open positions under consideration include one appointment on the Dallas County Utility and Reclamation (DCURD) Board, one on the Board of Health, and the reappointment of one member to the Irving Hospital Authority Board.

#### Recommendation

The resolution be approved.

### 36 Mayor's Report

#### Adjournment