



Application for: *Check the appropriate box.*

- Zoning Change (R-AB)**
- Zoning Change (SP1 or SP2)**
- Zoning Change (Other)**
- Development Plan**
- TOD Detail Plan**
- Multifamily Concept Plan**
- Admin. Site Plan**
- Special Fence Plan**
- Landscape Variance**
- Other**

For Office Use Only

Case No. _____
 Date Submitted _____
 Amount Paid \$ _____
 By _____

Application version 2-2015

The following information to be supplied by the **APPLICANT**:

Name _____ Company _____
 Address _____ City _____ State _____ Zip _____
 Telephone _____ Fax _____ E-mail _____

I hereby accept responsibility for placing required number of "Zoning Change" or "Development Plan" signs on the subject property not less than ten (10) days prior to the Planning and Zoning Commission public hearing date and to maintain the sign(s) in full public view until final action on the application. I understand that failure to properly post and maintain the sign(s) will result in postponement of this request. I understand that these signs will be issued to me at a later date, and it is my responsibility to pick up the signs from the Planning Department office.

Signature of Applicant _____ Print Name _____

The following information to be supplied by the **AGENT OR PRIMARY CONTACT (if different from applicant)**:

Name _____ Company _____
 Address _____ City _____ State _____ Zip _____
 Telephone _____ Fax _____ E-mail _____

Signature of Agent/Contact _____ Print Name _____

The following information to be supplied by the **PROPERTY OWNER(S)**. Attach additional sheets if necessary.

Name _____ Company _____
 Address _____ City _____ State _____ Zip _____
 Telephone _____ Fax _____ E-mail _____

In lieu of representing this application myself as owner of the subject property, I hereby designate _____ to act in the capacity of my agent for submittal, processing, representation and/or presentation of this request. The designated agent shall be the principal contact person for responding to all requests for information and for resolving all issues of concern relative to this request.

I hereby certify that I am legally authorized to sign this application on behalf of the owner of the property, and to designate the applicant and the agent to represent the owner in this application.

I understand that it is necessary for me or my authorized agent to be present at both the Planning and Zoning Commission public hearing and at the City Council public hearing if council action is necessary.

Signature of Property Owner/Authorized Representative _____ Print Name _____

Location of Request *(address if applicable)* _____ Area of Request *(acres or sq. ft.)* _____
 Subdivision _____ Lot No. _____ Block No. _____
 Existing Zoning* _____ Requested Zoning* _____
 Proposed Usage or Explanation of Request _____

**All Zoning and Development Plan requests shall be advertised for the requested district and/or any other district that is more restrictive by area requirements, land use and height.*

A legal description of the property for which the application is being submitted must be provided on the next page. A field note description shall include the distance and bearing of the point of beginning from the nearest intersection of streets or roads. Please type or print clearly, and sign where indicated.



Exhibit A: Legal Description of Area of Request

I certify that to the best of my knowledge, this is an accurate description of the property for which this application has been submitted. I understand that I am fully responsible for the legal description provided above.

Signature of Agent/Contact

Date

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Submittal Documents (required)

- Application (including signature of current owner)
- Application fee
- Six (6) folded sets of the plan documents
(all except "Zoning Change (Other)")
- Two (2) 8.5 x 11 copies **OR** disk with PDF

Additional Submittal Documents (R-AB)

- Copy of TABC application